



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
PRIDE Academy
at Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

BOARD OF EDUCATION REGULAR MEETING A G E N D A August 21, 2012

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

6:00 – 7:00 P.M. BOARD WORKSHOP – Conflict of Interest

Page #

A. OPENING PROCEDURES – 7:00 p.m.

5

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

- | | | |
|------|--|----|
| 1. | Superintendent's Report | 6 |
| 1.1. | Developer Fees Collection Report | 7 |
| 1.2. | Claims Against the District | 8 |
| 1.3. | Schedule of Upcoming Events | 9 |
| 2. | Presentation of Promotion Certificates | 10 |
| 3. | Bullying Prevention Training | 11 |

C. PUBLIC COMMUNICATION

12

During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Dianne El-Hajj, Ken Fox, Barbara Ryan
DISTRICT SUPERINTENDENT · Patrick Shaw, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

D. CONSENT ITEMS

Page #

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

- 1.1. **Approval of Minutes** 14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 21
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Warrants** 23
It is recommended that the Board of Education approve/ratify expenditure warrants, as presented.
- 2.3. **Approval/Ratification of Purchase Orders** 25
It is recommended that the Board of Education approve/ratify purchase orders for the month of July 2012.
- 2.4. **Acceptance of Donations** 35
It is recommended that the Board of Education accept the donations listed in the item.
- 2.5. **Approval/Ratification of Revolving Cash Report** 36
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.
- 2.6. **Authorization to Declare as Surplus and Dispose of District Vehicles** 38
It is recommended that the Board of Education authorize the sale of miscellaneous unusable and/or obsolete property.
- 2.7. **Approval/Ratification of Interdistrict Attendance Agreement** 39
It is recommended that the Board of Education approve the Interdistrict Attendance Agreement with Santa Ana Unified School District.

Educational Services

- 3.1. **Approval of Amended Excel Therapy Agreement for Language Speech Therapists** 40
It is recommended that the Board of Education approve the amended Excel Therapy Agreement.
- 3.2. **Approval of AccentCare Home Health of California, Inc. Contract for Nursing Services** 42
It is recommended that the Board of Education approve the contract with AccentCare Home Health of California, Inc. for nursing services for the term of August 22, 2012 through June 30, 2013.

	<u>Page #</u>
3.3. <u>Approval of User Access Agreement with California Immunization Registry (CAIR)</u>	46
It is recommended that the Board of Education approve the Access Agreement with California Immunization Registry (CAIR).	
Human Resources/Pupil Services	
4.1. <u>Personnel, Regular</u>	49
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.	
4.2. <u>Approval of Readmission of Expelled Students</u>	51
It is recommended that the Board of Education approve readmission of expelled students.	
4.3. <u>Approval of Memorandum of Understanding with Command Navy Region Southwest Child and Youth Support Program</u>	52
It is recommended that the Board of Education approve the MOU with Command Navy Region Southwest Child and Youth Support Program.	
4.4. <u>Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series</u>	60
It is recommended that the Board of Education approve the MOU with Jewish Family Services.	
E. DISCUSSION AND/OR ACTION ITEMS	62
<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
Business Services	
1.1. <u>Storm Water Management Plan Annual Report</u>	63
It is recommended that the Board of Education accept the Storm Water Management Plan Annual Report.	
1.2. <u>California Uniform Public Construction Cost Accounting Commission (CUPCCAC) Program to Increase Bid Limit Requirements</u>	75
This is an information item. Action is at the discretion of the Board of Education.	
1.3. <u>Update on Castlerock Project Mitigation Discussions with Pardee Homes</u>	78
This is an information item. Action is at the discretion of the Board of Education.	
Capital Improvement Program	
2.1. <u>Chet F Harritt Ball Field Snack Bar/Restroom</u>	79
The information provided is for Board discussion. It is at the discretion of the Board of Education to proceed with the architect's agreement, consultant services, and purchases to complete the project or to provide direction to administration to return to the Board with additional information and research.	

	<u>Page #</u>
Educational Services	
3.1. <u>Approval of Master Contracts for Nonpublic, Nonsectarian Agency Services for Educationally Related Mental Health Services (ERHMS)</u>	81
It is recommended that the Board of Education approve the Master Contracts for Nonpublic, Nonsectarian Agency Services with Vista Hill for Educationally Related Mental Health Services (ERMHS) for the term of September 1, 2012 through June 30, 2013.	
F. BOARD POLICIES AND BYLAWS	83
1.1. <u>Second Reading: BP 1230</u>	84
Revised Board Policy 1230, School Connected Organizations is submitted to the Board for a second reading and Board Adoption.	
G. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	86
H. CLOSED SESSION	87
1. <u>Public Employee Discipline/Dismissal/Release</u> (Govt. Code § 54957)	
I. RECONVENE TO PUBLIC SESSION	87
J. ADJOURNMENT	87

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

The next regular meeting of the Board of Education is scheduled for September 4, 2012, at 7:00 p.m. in the Douglas E. Giles Educational Resource Center.

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Bartholomew
 El-Hajj
 Fox
 Burns
 Ryan

OPENING PROCEDURES ITEM A.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the August 21, 2012 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Dr. Patrick Shaw
August 21, 2012

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Claims Against the District
- 1.3. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2012-13
CUMULATIVE THROUGH JULY 27, 2012

Residential Rate: \$1.98 per square foot over 500 - effective 6/17/12

Commercial Rate: \$0.32 per square foot - effective 6/17/12

Self Storage Rate: \$0.14 per square foot - effective 4/20/10

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
X		10946 Woodside Avenue North	06/27/12	3,245	\$1,038.40	HC
	X	8780 Carlton Oaks Drive	06/27/12	2,304	\$4,561.92	CO
X		254 Town Center Parkway (Buffalo Wild Wings)	08/03/12	7,997	\$2,559.04	RS
TOTAL PAGE 1					\$8,159.36	

*Additional square footage (total is over 500 square feet)

**Fee Exempt - Senior / Elder Care Facility

***Fee Exempt - Less than 500 square feet

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and were rejected and referred to the District's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION/ACTION</u>
Chet F. Harritt School	December 14, 2011	Personal Injury
Graves Avenue & Prospect Avenue	April 30, 2012	Property Damage/Personal Injury

Schedule of Upcoming Events

Date	Event
August 22	Welcome Back at Trolley Square-Program Begins at 7:45 a.m. Teachers Return
August 24	Rio Seco Memorial Garden Dedication 9:00 am at Rio Seco
August 27	First Day of School For Students
August 29	Hill Creek Junior High Building Dedication August 29 th at 6:00 p.m.
September 4	Board Meeting – 7:00 p.m.
September 18	Board Meeting – 7:00 p.m.
October 2	Board Meeting – 7:00 p.m.
October 16	Board Meeting – 7:00 p.m.

Reports and Presentation Item B.2. Presentation of Promotion Certificates
Prepared by Dr. Pat Shaw
August 21, 2012

BACKGROUND:

The Board wishes to present Promotion Certificates to students who were unable to receive them at their schools' regular promotion in June 2012.

Motion: _____ Second: _____ Vote: _____

Agenda Item B.2.

Reports and Presentations B.3.
Prepared by Minnie Malin
August 21, 2012

Bullying Prevention Training

BACKGROUND:

Recently, Board Policy 5131.2 Bullying and Board Policy 5131.3 Bullying Prevention were approved by the Board of Education. Administrative Regulation 5131.3 Bullying Prevention directs site and department administrators to provide training for staff to prevent bullying and develop the knowledge, attitudes, and skills students need to choose alternatives to self-destructive, violent behavior, and dissolve interpersonal and intergroup conflict. Subsequently, administration has prepared a presentation for site and department administrators to use when training staff.

Agenda Item B.3.

PUBLIC COMMUNICATION Item C

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Dr. Patrick Shaw
August 21, 2012

BACKGROUND:

Presented for Board approval –

- August 7, 2012, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

August 7, 2012
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President Bartholomew called the meeting to order at 7:00 p.m. and invited the audience to recite the District Mission Statement.
Members present:
 Dan Bartholomew, President
 Dianne El-Hajj, Vice President
 Ken Fox, Clerk
 Dustin Burns, Member
 Barbara Ryan, Member
Administration present:
 Dr. Patrick Shaw, Superintendent and Secretary to the Board
 Karl Christensen, Assistant Superintendent, Business Services
 Minnie Malin, Assistant Superintendent, Human Resources/Pupil Services
 Dr. Stephanie Pierce, Director, Educational Services
 Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew and then invited Christina Becker, Director of Maintenance, Operations, and Facilities, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
President Bartholomew reported that Discussion and/or Action Item E.1.1. was pulled from the agenda because the brochure was not yet completed. It was moved and seconded to approve the agenda with Item E.1.1. pulled.
Motion: Ryan Second: Fox Vote: 5-0

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Schedule of Upcoming Events

2. End of Year Report

Dr. Shaw provided the Board with the highlights of the 2011-12 Pupil Services Year End Report. There was interesting data about Inter- and Intra-District Transfers, both into and out of the District. Board members asked Dr. Pierce to check on the residence areas of the Kindergarten students who have requested to go to Lakeside to determine if students are leaving Santee for the dual immersion program offered there. The report also showed an increase in student discipline for marijuana.

Member Ryan suggested the report be shared with the City again this year as there is good information for the Mayor and City Councilmembers to see. She believes the increase in student discipline for marijuana is a result of medical marijuana laws and increased availability. There has been an increase throughout the County. The next step will probably need to be education and determining why students think it is okay. Mrs. Malin said a couple of students who were found with marijuana at school said they got it from their parents. Member Ryan would like to document this trend for future years to see if more education is needed to teach kids it is not good for them to use marijuana or other drugs.

Member Burns confirmed that Administration will send a copy to the City Manager, City Councilmembers, and the Mayor.

Member Bartholomew thanked Dr. Shaw for bringing the report to the Board and said it was great information to have.

C. PUBLIC COMMUNICATION

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Expenditure Warrants**
- 2.3. **Approval/Ratification of Purchase Orders**
- 2.4. **Acceptance of Donations**
- 2.5. **Approval of Consultants and General Service Providers**
- 2.6. **Adoption of Resolution to Participate in Schools Excess Liability Fund (SELF)**
- 3.1. **Authorization to Declare as Surplus, Sell and/or Dispose of Five (5) Surplus Relocatable Classrooms at Hill Creek School**
- 4.1. **Approval of the 2012-13 Consolidated Application, Part I**
- 4.2. **Adoption of Resolution #1213-01 Designating Personnel and Approval of 2012-13 Child Development Services Contract**
- 4.3. **Approval of Agreement between the Grossmont Union High School District Adult School and the Santee School District for Conducting Adult Education Classes**
- 4.4. **Approval of Memorandum of Understanding with Point Loma Nazarene University for Student Teacher Placement**
- 5.1. **Personnel, Regular**
- 5.2. **Approval to Renew Agreement with Frontline Technologies (Aesop) Automated Substitute Calling / Attendance System**
- 5.3. **Timeline Amendment of Approved of Short-Term Positions**

It was moved and seconded to approve Consent Items.

Motion: Burns **Second:** Ryan **Vote:** 5-0

Following the approval of Consent Items, Mrs. Malin introduced new Vice Principal, Tylene Hicks.

E. DISCUSSION AND/OR ACTION ITEMS

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

1.1. Approval of Brochure for Superintendent Search

The brochure was not available to review and this item was pulled from the agenda.

1.2. CSBA's Pension Reform Belief Statements and Principle Statements

The Board reviewed CSBA's Pension Reform Belief Statements and Principle Statements. Member Ryan said it is better for the Board to be proactive and look at parameters before emotion becomes involved. She brought CSBA's Pension Reform Belief Statements and Principle Statements to begin the discussion. The Board can develop their own for a clear picture where the Board stands and what is important to the Board in order to provide direction to Administration. Member Ryan would like Board Members to review CSBA's document as a starting point and establish their own belief and principle statements. Member Burns likes CSBA's statements. President Bartholomew said there is a sensitivity for employees but there is a need to look at this evidenced by what is happening across the State. Member Ryan said if each Board Member returns with their beliefs, the item can then come back to the Board to develop a Board document. Belief statements will help in creating an action plan, and can work in conjunction with the Board's legislative goals. The impact would not be felt for a number of years and the change would need to be made for newer employees. Member El-Hajj suggested developing beliefs and then they could add the principles and rationale. President Bartholomew is uncertain if employees really understand the dangers of their current retirement investments. He believes it is important to provide education on other options to younger employees. Mrs. Malin said there are new requirements about providing this information to employees and they have access to additional information through vendors at the Health and Benefits Fair. Karl will convene the GASB committee to further investigate this issue. The Board will

provide their preferred statements to the Superintendent to use to frame the discussion for a future meeting.

2.1. State Grant Priority Funding for New Construction Opportunity Window

Karl Christensen reported that last year the State Allocation Board (SAB) began using a Priority Funding process to fund new construction and modernization grants on the Unfunded Approval List. This process was intended to create a more strategic method for apportioning funds to projects that were "shovel ready."

There are two windows per year for school districts to submit "shovel ready" projects. Last year we received \$2.3 M in funding for the Hill Creek project. The window is now open and closes on August 9th. We have two unfunded projects that are ready to begin and currently there is \$4.9 M in uncommitted CIP funds. He said the Board would first need to decide if the District should apply for a project during this window. If yes, the Board would need to determine which project to submit. Mr. Christensen said that another window would open in about six months if the Board wanted to have more time for discussion and wished to wait. Applying does not guarantee funding and notification would not be made until November or December. He cautioned that if we wait, there is uncertainty for funding for projects that have been unfunded and are not applying for priority funding. All Board members believed that we should submit for funding during this window and not wait.

Mr. Christensen provided information about the two schools that are awaiting a 2-story classroom addition and recommended the Board consider Pepper Drive for this application window. The grant that would be received for Pepper Drive would provide \$1M more than for Chet F. Harritt. Pepper Drive is the only school who has not received a substantial benefit from the CIP dollars. Pepper Drive has 10 relocatable classrooms and based on enrollment numbers there is less room for student capacity at Pepper Drive. The Board has also approved funding for a joint-use project at Pepper Drive and the benefit of doing construction at Pepper Drive would be savings on both projects through economies of scale. With the remaining money and new grant funds there would be \$7.1 M, which is very near the total cost. There would need to be some provisions for value engineering. Because the grant is less, we may not have enough funds to complete the building for Chet F. Harritt at this time. After a 2-story addition and elimination of the portables, Pepper Drive would have no unoccupied rooms and Chet F. Harritt would have 11 unoccupied rooms when the portables were vacated. Based on these facts, Administration recommends the Pepper Drive 2-story classroom addition be submitted for the grant funds.

The Board had a brief discussion and all believed there was no question that Pepper Drive was the appropriate choice to submit for grant funds and that the District should apply during this window.

Member Ryan moved to submit a Priority Funding Application during this window period for the Pepper Drive Classroom Addition

Motion: Ryan Second: Burns Vote: 5-0

The Board asked that there be communication with the Chet F. Harritt staff and that they have a clear understanding that the Board is still pursuing funds for a new building at Chet F. Harritt but at this time the funds are best spent at Pepper Drive.

2.2. Architect for Construction of Future Capital Improvement Program Projects

Karl Christensen reported Administration recommends contracting with Webb-Cleff Architecture for unconstructed CIP projects as needed at this time. This would specifically involve design, construction administration, and DSA closeout work on the project being submitted for Priority Funding. He explained that since the District has already undertaken a competitive process resulting in selection of a firm which specifies key personnel, that contracting with another firm to maintain the key personnel would satisfy the requirements for an appropriate selection process. If approved, staff will begin negotiating a contract to obtain the best value and lowest cost fee. The contract would return to the Board for approval.

President Bartholomew wished to be certain that all legalities were taken care of. Mr. Christensen said Webb-Cleff provides enough substantiation to contract with as the key personnel under the previous contract. He added that in the near future the Board will need to discuss the selection process for the long term.

Member Ryan asked about any non-compete requirements Webb-Cleff personnel may have with their previous firm. Although any litigation would be with them, any lawsuits could put us into a position to need to delay work. Mr. Christensen will investigate to see if they have any contract obligations that might interfere with their work for Santee School District.

Member El-Hajj moved to authorize executing an Architectural Agreement with Webb-Cleff Architecture for design, construction administration, bidding, and DSA closeout of selected CIP project(s) to be constructed next contingent on the fact that there are no non-compete restrictions involved.

Motion: El-Hajj Second: Burns Vote: 5-0

3.1. Approval of 2012-2013 Transitional Kindergarten Program

Stephanie Pierce reported that Administration was coming to the Board with program plans for Transitional Kindergarten and EAK. Transitional Kindergarten was upheld in the State budget and will be implemented in school districts. Administration would like to initiate two classes for the 38 students registered at this time. These classes could be held at Carlton Hills and PRIDE Academy in order to provide YALE wrap-around service. There are 22 additional families who would like to opt for Transitional Kindergarten instead of Kindergarten for their children. Administration would like these children to be offered Transitional Kindergarten if the second class does not fill up, and, if enough enroll, including the 22 students, to open a 3rd class. Member Burns asked about the instructional minutes for Transitional Kindergarten. Dr. Pierce said the requirement is 210 minutes per day, the same as EAK.

Member Ryan will support this but believes we may be at risk. If the tax initiatives are not passed in November, there will be further cuts to schools. Member Burns moved to approve a Transitional Kindergarten program with two to three classes for the 2012-2013 school year

Motion: Burns Second: El-Hajj Vote: 5-0

3.2. Microsoft Live@edu, Student Access for Grades 6 – 8 and Grades 3-5 Current Cloud Users

Stephanie Pierce shared that grade 7 & 8 teachers and students at Rio Seco and PRIDE Academy piloted the use of Live@edu as an educational tool for collaborative learning and to see if it was a good tool and was safe. Using Live@edu allowed students to turn assignments in to teachers electronically and receive feedback through email. Teachers reported this was a wonderful opportunity for students to engage in a learning community. During this pilot, teachers and Administrators constantly monitored student use of Live@edu email and Skydrive storage. It was found that students used the program in appropriate ways and found no misuse from these checks. Pilot school feedback was positive and they appreciated the Board allowing them to use Live@edu. Administration is seeking Board approval to provide Live@edu to 6-7-8 grade students at all schools.

Currently, some teachers in grades 3-6 are using the Cloud for students. Administration recommends that those teachers currently using the Cloud switch to using Live@edu. In addition to providing a better program that uses Microsoft software, which students are very familiar with, Live@edu provides additional features. If approved, the District could discontinue using the Cloud through the County Office providing a savings of \$40,000 per year.

The safeguards using Live@edu include the option to close the students account if it is misused, a filter for inappropriate language and content, restricting use as needed, and teachers and principals have access to student accounts. Teachers are able to monitor student work, track changes, and students can catch up with missing work.

If approved, the same process will be provided to families to introduce Live@edu. Parent nights, student assemblies, and teacher inservices will be held. All of these processes must occur before access is granted to students.

Member Fox asked about the savings as the next item has a cost and if Administration was proposing to use some of the savings. Dr. Pierce confirmed that the annual savings by discontinuing use of the Cloud is \$40,000 and we have not yet renewed our agreement for this school year. Administration is recommending in the next item that the Board approve using \$27,000 from this savings for volume purchasing of Microsoft licenses. Schools spent approximately \$28,000 on Microsoft software licenses over the last two years and still, not all computers have the most current software.

Member Ryan supports using Live@edu for students but cautioned staff that as parents know their children better than we do, if a parent does not want their child to participate they are not forced to and are provided the opportunity to get the same type of educational opportunity. Mrs. McColl said Administration has been sensitive to that and last year one student at Rio Seco was able to do the projects in another

manner. Dr. Shaw thanked the principals and teachers for attending the meeting to be available if the Board had any questions.

Member Burns moved to approve Live@edu in grades 6 – 8 and for the current cloud users in grades 3 - 5 at all schools in Santee School District.

Motion: Burns Second: El-Hajj Vote: 5-0

3.3. Approval of Participation in the Microsoft Enrollment Education Solution (EES) Volume Licensing Program

Member Burns moved to approve Santee School District's participation in the Microsoft Enrollment Education Solution (EES) Volume Licensing Program.

Motion: Burns Second: Ryan Vote: 5-0

4.1. Approval of Agreement with Kontraband Interdiction and Detection Services (K.I.D.S.), Inc. for Canine Kontraband Detection Services for 2012-2013 School Year

Minnie Malin reported that after the Board voted to provide canine detection services as a deterrent to students bringing marijuana, alcohol, and other kontraband to school, Administration contacted other districts for references and observed a demonstration of these services. On July 31, Executive Council members were provided a demonstration by K.I.D.S. general manager, Sue Figueria. The canines are trained to non-aggressively signal odor detection from a variety of illegal drugs, drinking alcohol, and ammunition. When a team arrives at a school, the site administrator will accompany them to classrooms and ask students to step out of the room. While the students are outside, the team enters with an administrator or teacher and the dogs take 6-8 minutes to comb the room. The utmost caution is taken to not indict or embarrass any student and if an odor is detected, the site administrator makes contact with the owner and privately goes through the search process.

Ms. Figueria stressed the importance of providing the assembly for students to introduce students to the process, demonstrate the friendliness of the canines, and share with them the importance of making good choices. K.I.D.S. emphasizes the importance of safety and prevention rather than "catching" students. The random and unannounced visits are scheduled by K.I.D.S. around days Administrators designate as "black-out" days. A team can visit two to three schools in one day.

K.I.D.S. has generously provided a contract for 14 visit days during the 2012-13 school year at \$500 per day/visit, for a total of \$7,000. This cost would be paid from the general fund.

Member Ryan moved to approve the agreement with K.I.D.S. for 14 visit days of canine kontraband detection services for 2012-13

Motion: Ryan Second: Burns Vote: 5-0

F. BOARD POLICIES AND BYLAYS

1.1. First Reading: BP 1230

Revised Board Policy 1230, School Connected Organizations was submitted to the Board for a first reading. No action was requested and BP 1230 will return to the Board for a second reading and request for approval

2.1. Second Reading: BB 9270 Conflict of Interest – Biannual Review

Board Bylaw 9270, Conflict of Interest, was presented to the Board of Education, as per Gov't Code requirement to review biennially, in a second reading. Member Ryan moved to approve the biannual review and the recommended revision to BB 9270 Conflict of Interest.

Motion: Ryan Second: Burns Vote: 5-0

G. BOARD COMMUNICATION

Dr. Shaw shared that it is time again to submit an item for the Santee Magazine. The Board indicated earlier that they would like to feature the modernization and construction timeline since the passage of Prop R. If the test scores arrive and are positive they could also be included. Due to the size of the article the Board wishes to place in the magazine, it would work best if they used the two centerfold pages instead of the back cover. Linda will contact the Chamber of Commerce to see if that is an option.

Minnie Malin shared the Student Well-Being committee had proposed a plan to survey parents about general needs for student services using *Survey Monkey*. They would like to use Project SAFE and Yale parents as a pilot before school starts. This will determine if a wider survey is indicated. Member Ryan said most people probably don't know what the term "one stop shop" means. Mrs. Malin said the survey introduction would provide an explanation and why this information is being requested.

Mr. Christensen asked the Board their preference for the location of the bronze plaque for the Hill Creek Middle School building. This is the first building that faces a street and the other plaques have been placed on the school side. Following discussion, Board members would like the sign on the side of a door on the side of the building that faces Jeremy Street. The dedication will be held on August 29th.

Member Ryan asked Linda to submit a registration and secure hotel reservations for the new Superintendent and a new Board Member to attend the CSBA Annual Education Conference.

Dr. Shaw invited the Board Members to the Professional Leadership Team meetings on Wednesday and/or Friday.

Dr. Shaw reported the School Climate surveys for five schools will be mailed out on Thursday, August 9th. They will include a self-addressed postage paid envelope to be returned directly to the Superintendent's Office. The result of the surveys will be reported to the Board once the data is compiled.

H. CLOSED SESSION

President Bartholomew announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Real Property Negotiators** (Govt. Code § 54956.8)
Property Address: 10445 Mission Gorge Road, Santee, CA 92071
(property formerly known as Santee School)
Agency Negotiator: Karl Christensen, Asst. Superintendent, Business Services

The Board entered closed session at 8:59 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:20 p.m. No action was reported.

J. ADJOURNMENT

The August 7, 2012 regular meeting adjourned at 10:20 p.m.

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the summer of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350.

A list of travel and professional staff events is presented for the Board's review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

Staff Development

- Implement a staff development plan as the cornerstone of employee performance and growth.

FISCAL IMPACT:

The estimated travel expenses are \$82, as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
---------	--	---------	--	-------	--	--------------------

Board Travel Report - August 21, 2012

Travel Dates	Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Thursday, 09/13/12	Hope Michel Jerelyn Lindsay	Spec Ed SC	Section 504 of the Rehabilitation Act	San Diego	\$0 \$0	\$41 \$41	Special Education SIP	This Workshop will provide participants with the necessary skills to identify and serve the needs of Section 504 students.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Karl Christensen
 August 21, 2012

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of July 2012:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-069639 TO 12-075389	\$440,848.82
09 00	N/A	\$0.00
12 06	N/A	
13 00	12-071547 TO 12-072807	\$1,842.30
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39 / 21 08	12-069664 TO 12-075540	\$435,512.58
25 18	12-074174	\$42,941.35
25 38	N/A	\$0.00
35-00	N/A	\$0.00
40-00	12-072818 TO 12-074176	\$17,277.58
63 00	12-069665 TO 12-071550	\$641.60
		\$939,064.23

Student Body Warrants issued for the period of July 2012:

\$1,966.84

Payroll Warrants beginning #10-135243 through 10-135303 and 10-245217 through 10-245611 and 10-139177 through 10-139352:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$661,530.69
06 00	\$251,167.58
12 06	\$3,140.50
13 00	\$30,545.97
25-18	\$561.83
63 00	\$164,628.03
\$1,111,574.60	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of July as presented.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$2,052,605.67 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

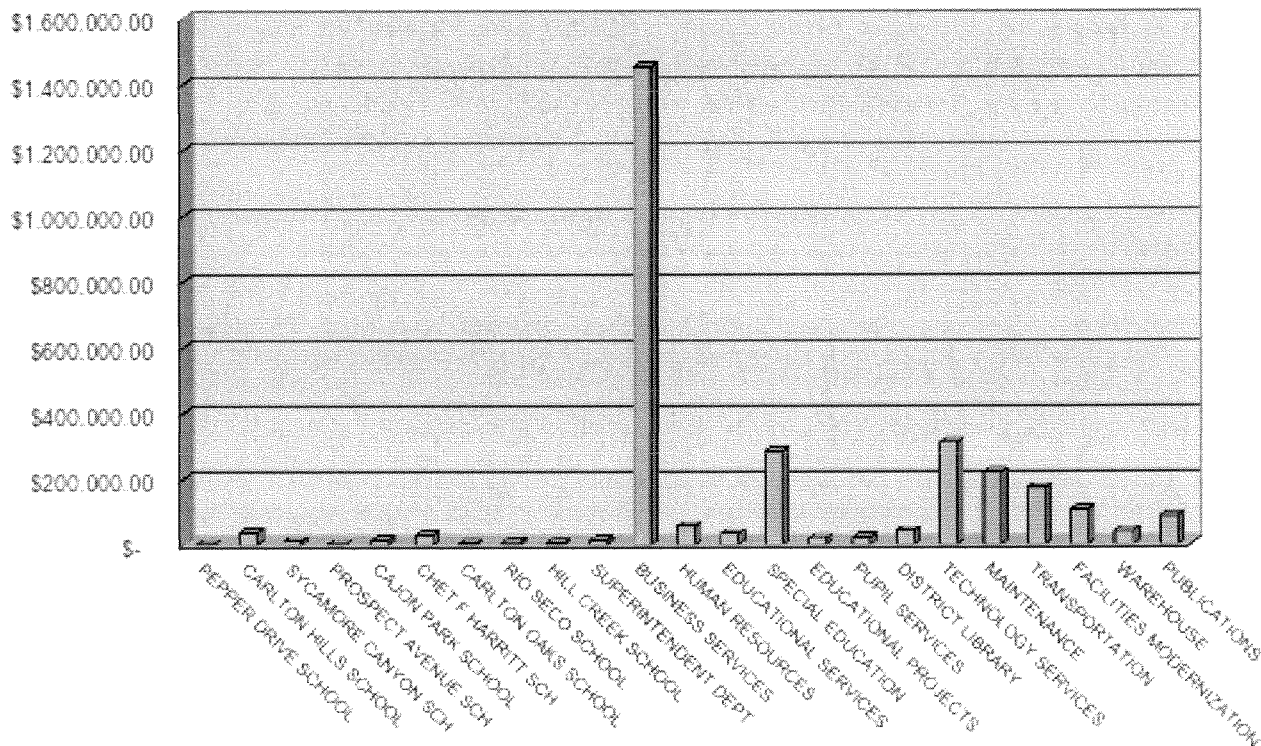
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
---------	--	---------	--	-------	--	--------------------

BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 JULY 2012**



The purchase orders for Business Services, Special Education, Technology Services, Maintenance, Transportation, Warehouse and Publications departments include open purchase orders for annual operating expenses, utilities, service maintenance agreements, and annual licensing agreements.
 The Facilities Modernization purchase orders include payments for various professional services needed for the Capital Improvement Program such as specialized consulting.

RECOMMENDATION:

Administration recommends approval of purchase orders #120000 through #120219 issued July 1, 2012 through July 31, 2012.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact of \$2,960,143.52 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
---------	--	---------	--	-------	--	--------------------

LOCATION LIST 2012-13

01	Santee School
02	Pepper Drive School
03	Carlton Hills School
04	Sycamore Canyon School
05	Prospect Avenue School
06	Cajon Park School
07	Chet F. Harritt School
08	Carlton Oaks School
09	Rio Seco School
10	Hill Creek School
11	Cajon Park Annex
12	Prospect Avenue Annex
26	Cajon Park Junior High
60	Board of Education
62	Superintendent
64	Business Services
65	Personnel
66	Educational Services
67	Special Education, Centralized
68	Special Projects, Centralized
69	Professional Development
70	Student Support Services
71	Library Media Services
72	Project SAFE
73	Technology
74	Operations
75	Maintenance

76	Transportation
78	Warehouse
90	Central Kitchen
92	Publications
97	District Wide
100	Summer School
108	Carlton Oaks Summer School
110	Hill Creek Summer School

Fund Numbers

03 00	General - Unrestricted
06 00	General - Restricted
12 06	Child Development Fund
13 00	Cafeteria Fund
14 00	Deferred Maintenance Fund
17 42	Special Reserve - Other Than Cap/Out
21 09	Other Building Fund
21 10	Building Fund
25 18	Capital Facilities Account Fund
25 24	Capital Projects Fund
25 38	Capital Facilities Redevelopment
30 00	State School Building Fund (Modernization) and Lease/Purchase
40 00	Special Reserve Fund - Capital Projects
53 26	Tax Override Fund - SSBF
67 30	Deductible Ins Loss Fund

M = Monthly Blanket
A = Annual Blanket
L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
 FOR THE MONTH OF JULY 2012

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
120018	7/1/2012	21-39	DFS FLOORING CARPET PURCH & INSTALLATION - PD	077	BOARD APPROVED AMOUNT	\$8,946.00
					REMOVAL OF OLD CARPET ADDED	\$1,440.00
					NEW TOTAL	\$10,386.00
120208	7/24/2012	03-00	HELIX WATER DISTRICT WATER SERVICES AT PEPPER DRIVE	064	ORIGINAL ANNUAL AMOUNT	\$13,000.00
					INCREASE ANNUAL P.O.	\$9,000.00
					NEW TOTAL	\$22,000.00

PURCHASE ORDER LISTING - JULY 2012
BY SITE

PO NBR	DATE	FUND	VENDOR	DESCRIPTION	AMOUNT	LOC	LOCATION
120058	7/5/2012	6	B2B COMPUTER PRODUCTS	COMPUTER	\$ 1,572.20	002	PEPPER DRIVE SCHOOL
120059	7/5/2012	6	PC MALLGOV	SOFTWARE LICENSES	\$ 83.18	002	PEPPER DRIVE SCHOOL
					TOTAL \$	1,655.38	PEPPER DRIVE SCHOOL
120048	7/5/2012	21 39	CCS PRESENTATION SYSTEMS INC	ELECTRONIC EQUIP. 12/13	\$ 20,999.37	003	CARLTON HILLS SCHOOL
120051	7/5/2012	21 39	CDW GOVERNMENT INC	SOFTWARE LICENSES	\$ 84.28	003	CARLTON HILLS SCHOOL
120052	7/5/2012	21 39	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 2,232.20	003	CARLTON HILLS SCHOOL
120116	7/9/2012	6	ARCHIPELAGO LEARNING	SOFTWARE RENEWAL 12/13	\$ 979.00	003	CARLTON HILLS SCHOOL
120117	7/9/2012	3 6	SCHOLASTIC CLASSROOM AND	CLASSROOM MATERIALS	\$ 6,690.84	003	CARLTON HILLS SCHOOL
120118	7/9/2012	6	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 1,154.98	003	CARLTON HILLS SCHOOL
120119	7/9/2012	6	LAKESHORE	BACK PACK CARTS	\$ 2,240.72	003	CARLTON HILLS SCHOOL
120122	7/9/2012	3	ABDO PUBLISHING	CLASSROOM MATERIALS	\$ 1,122.39	003	CARLTON HILLS SCHOOL
120123	7/9/2012	3	BOUND TO STAY BOUND BOOKS INC	CLASSROOM MATERIALS	\$ 1,220.81	003	CARLTON HILLS SCHOOL
120124	7/9/2012	3	BOUND TO STAY BOUND BOOKS INC	CLASSROOM MATERIALS	\$ 121.66	003	CARLTON HILLS SCHOOL
120131	7/9/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 469.88	003	CARLTON HILLS SCHOOL
					TOTAL \$	37,316.13	CARLTON HILLS SCHOOL
120126	7/9/2012	3	LAKESHORE	CLASSROOM SUPPLIES	\$ 552.25	004	SYCAMORE CANYON SCH
120127	7/9/2012	3	PIONEER VALLEY BOOKS	CLASSROOM MATERIALS	\$ 554.60	004	SYCAMORE CANYON SCH
120138	7/9/2012	3	TROXELL COMMUNICATIONS INC	LAMP FOR PROJECTOR	\$ 271.94	004	SYCAMORE CANYON SCH
120144	7/10/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 236.04	004	SYCAMORE CANYON SCH
120191	7/19/2012	21 39	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT	\$ 9,401.22	004	SYCAMORE CANYON SCH
					TOTAL \$	11,016.05	SYCAMORE CANYON SCH
120121	7/9/2012	6	ANSMAR PUBLISHERS INC	CLASSROOM MATERIALS	\$ 1,114.14	005	PROSPECT AVENUE SCH
120129	7/9/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 309.24	005	PROSPECT AVENUE SCH
					TOTAL \$	1,423.38	PROSPECT AVENUE SCH
120049	7/5/2012	21 39	CDW GOVERNMENT INC	COMPUTER EQUIPMENT	\$ 5,580.50	006	CAJON PARK SCHOOL
120050	7/5/2012	21 39	CDW GOVERNMENT INC	SOFTWARE LICENSES	\$ 421.40	006	CAJON PARK SCHOOL
120104	7/6/2012	21 39	LENOVO (UNITED STATES) INC.	LAPTOPS	\$ 7,159.50	006	CAJON PARK SCHOOL
					TOTAL \$	13,161.40	CAJON PARK SCHOOL
120003	6/20/2012	6	CURRICULUM ASSOCIATES INC	INSTRUCTIONAL MATERIALS	\$ 17,900.00	007	CHET F HARRITT SCH
120060	7/5/2012	6	PC MALLGOV	SOFTWARE LICENSES	\$ 415.90	007	CHET F HARRITT SCH
120105	7/6/2012	6	LENOVO (UNITED STATES) INC.	LAPTOPS	\$ 8,949.38	007	CHET F HARRITT SCH
120108	7/6/2012	6	LENOVO (UNITED STATES) INC.	COMPUTER EQUIPMENT	\$ 170.25	007	CHET F HARRITT SCH
					TOTAL \$	27,435.53	CHET F HARRITT SCH
120132	7/9/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 185.10	008	CARLTON OAKS SCHOOL
120205	7/24/2012	3	US BANK	COPIER LEASE AGREEMENT 12/13	\$ 3,262.75	008	CARLTON OAKS SCHOOL
					TOTAL \$	3,447.85	CARLTON OAKS SCHOOL
120055	7/5/2012	21 39	PC MALLGOV	SOFTWARE LICENSES	\$ 584.64	009	RIO SECO SCHOOL
120103	7/6/2012	21 39	LENOVO (UNITED STATES) INC.	LAPTOPS	\$ 5,799.99	009	RIO SECO SCHOOL
120128	7/9/2012	3	VIRCO MANUFACTURING CORP	CLASSROOM FURNITURE	\$ 91.76	009	RIO SECO SCHOOL
120130	7/9/2012	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$ 982.52	009	RIO SECO SCHOOL

					TOTAL \$	7,458.91	RIO SECO SCHOOL
120125	7/9/2012	3	SCHOOL HEALTH CORPORATION	HEALTH CLERK SUPPLIES	\$	151.55	010 HILL CREEK SCHOOL
120133	7/9/2012	3	ELLISON EDUCATIONAL	CLASSROOM MATERIALS	\$	95.32	010 HILL CREEK SCHOOL
120134	7/9/2012	3	US GAMES	CLASSROOM MATERIALS	\$	1,329.76	010 HILL CREEK SCHOOL
120206	7/24/2012	3	US BANK	COPIER LEASE AGREEMENT - 12/13	\$	2,874.85	010 HILL CREEK SCHOOL
					TOTAL \$	4,451.48	HILL CREEK SCHOOL
120007	6/26/2012	3	SAN DIEGO COUNTY SCHOOL BOARDS	ANNUAL MEMBERSHIP 12/13	\$	311.71	062 SUPERINTENDENT DEPT
120008	6/26/2012	3	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL MEMBERSHIP 12/13	\$	10,275.00	062 SUPERINTENDENT DEPT
120009	6/26/2012	3	CALIFORNIA SCHOOL BOARDS ASSO	ANNUAL ON-LINE SUBSCRIPTION	\$	2,500.00	062 SUPERINTENDENT DEPT
120215	7/26/2012	3	A SALUTE TO TEACHERS	ADMISSIONS	\$	200.00	062 SUPERINTENDENT DEPT
					TOTAL \$	13,286.71	SUPERINTENDENT DEPT
120019	7/2/2012	3	WITT COMPANY	ANNUAL AGREEMENT 12/13	\$	1,497.20	064 BUSINESS SERVICES
120020	7/3/2012	3	SAN DIEGO GAS & ELECTRIC CO	DISTRICT GAS & ELEC. SVC 12/13	\$	824,939.00	064 BUSINESS SERVICES
120021	7/3/2012	40	SAN DIEGO GAS & ELECTRIC CO	GAS & ELEC. SVC AT HC - 12/13	\$	21,976.00	064 BUSINESS SERVICES
120022	7/3/2012	3	SCHWARTZ HEIDEL SULLIVAN, LLP	LEGAL SERVICES 12/13	\$	6,000.00	064 BUSINESS SERVICES
120023	7/3/2012	3	NCEPC	ANNUAL MEMBERSHIP 12/13	\$	200.00	064 BUSINESS SERVICES
120024	7/3/2012	3	SCHOOL INNOVATIONS & ADVOCACY	ANNUAL AGREEMENT 12/13	\$	17,750.00	064 BUSINESS SERVICES
120025	7/3/2012	3	PADRE DAM MUNICIPAL WATER	WATER FOR DISTRICT - 12/13	\$	370,024.00	064 BUSINESS SERVICES
120026	7/3/2012	3	UNITED STATES POSTAL SERVICE	DISTRICT METERED MAIL 12/13	\$	20,000.00	064 BUSINESS SERVICES
120027	7/3/2012	3	NEXTEL/SPRINT COMMUNICATIONS	ANNUAL AGREEMENT HC - 12/13	\$	1,365.00	064 BUSINESS SERVICES
120028	7/3/2012	3	CITY OF SANTEE	ANNUAL AGREEMENT - 12/13	\$	15,000.00	064 BUSINESS SERVICES
120029	7/3/2012	3	CASBO PROFESSIONAL DEVELOPMT	ANNUAL MEMBERSHIP 12/13	\$	545.00	064 BUSINESS SERVICES
120030	7/3/2012	3	C.A.S.H.	ANNUAL MEMBERSHIP 12/13	\$	450.00	064 BUSINESS SERVICES
120031	7/3/2012	3	NEOPOST, INC.	RENTAL AGREEMENT - 12/13	\$	1,900.00	064 BUSINESS SERVICES
120032	7/3/2012	3	NEOPOST, INC.	ANNUAL AGREEMENT 12/13	\$	240.00	064 BUSINESS SERVICES
120033	7/3/2012	3	VAVRINEK, TRINE, DAY & CO LLP	AUDIT SERVICES 12/13	\$	21,500.00	064 BUSINESS SERVICES
120101	7/6/2012	3	6 OFFICE DEPOT INC	OFFICE SUPPLIES - ALL SITES	\$	2,203.63	064 BUSINESS SERVICES
120146	7/11/2012	3	KONICA MINOLTA BUSINESS	COPIER CHARGES	\$	77.52	064 BUSINESS SERVICES
120165	7/13/2012	3	OFFICEMAX CONTRACT INC	OFFICE SUPPLIES - ALL SITES	\$	928.28	064 BUSINESS SERVICES
120176	7/17/2012	40	BEST BEST & KRIEGER LLP	LEGAL SVCS FOR SDG&E DIST RATE	\$	4,927.69	064 BUSINESS SERVICES
120177	7/17/2012	3	SCHOOL SERVICES OF CALIFORNIA	ANNUAL AGREEMENT 12-13	\$	3,370.00	064 BUSINESS SERVICES
120183	7/19/2012	40	CALIFORNIA CENTER FOR	ENERGY SERVICES 11/12	\$	11,000.00	064 BUSINESS SERVICES
120184	7/19/2012	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL DELIVERIES	\$	194.43	064 BUSINESS SERVICES
120195	7/23/2012	3	KEENAN & ASSOCIATES	CLAIMS ADMIN FEES 11-12	\$	639.00	064 BUSINESS SERVICES
120199	7/23/2012	3	SANTEE SD SECURITY	DISTRICT SECURITY SVCS - 12/13	\$	53,500.00	064 BUSINESS SERVICES
120201	7/24/2012	3	WINET, PATRICK & WEAVER	LEGAL SERVICES	\$	1,469.70	064 BUSINESS SERVICES
120208	7/24/2012	3	HELIX WATER DISTRICT	WATER SERVICES AT PD 12/13	\$	22,000.00	064 BUSINESS SERVICES
120209	7/24/2012	3	WASTE MANAGEMENT OF EL CAJON -	REFUSE REMOVAL 12/13	\$	45,000.00	064 BUSINESS SERVICES
120213	7/25/2012	3	CANON FINANCIAL SERVICES INC	ANNUAL AGREEMENT - 12/13	\$	2,944.92	064 BUSINESS SERVICES
					TOTAL \$	1,451,641.37	BUSINESS SERVICES
120010	6/26/2012	3	COUNTY SCHOOLS SERVICE FUND	ANNUAL MEMBERSHIP 12/13	\$	800.00	065 HUMAN RESOURCES
120011	6/26/2012	3	FAGEN FRIEDMAN & FULFROST	ANNUAL AGREEMENT 12-13	\$	40,000.00	065 HUMAN RESOURCES
120012	6/26/2012	3	FRONTLINE PLACEMENT TECH INC	ANNUAL AGREEMENT 12/13	\$	7,869.60	065 HUMAN RESOURCES
120013	6/26/2012	3	GROSSMONT UNION HIGH	ANNUAL AGREEMENT 12/13	\$	2,500.00	065 HUMAN RESOURCES

120014	6/26/2012	3	SAN DIEGO CITY SCHOOLS	ANNUAL AGREEMENT 12/13	\$	500.00	065	HUMAN RESOURCES
120015	6/26/2012	3	STATE OF CALIFORNIA	ANNUAL AGREEMENT 12/13	\$	4,500.00	065	HUMAN RESOURCES
					TOTAL \$	56,169.60		HUMAN RESOURCES
120140	7/9/2012	3	LENOVO (UNITED STATES) INC.	COMPUTER EQUIPMENT	\$	818.47	066	EDUCATIONAL SERVICES
120142	7/9/2012	3	LENOVO (UNITED STATES) INC.	COMPUTER EQUIPEMENT	\$	170.25	066	EDUCATIONAL SERVICES
120001	6/19/2012	3	6 RENAISSANCE LEARNING INC	SUBSCRIPTION RENEWAL-FY 12/13	\$	31,124.16	069	EDUCATIONAL SERVICES
120002	6/19/2012	6	RENAISSANCE LEARNING INC	SUBSCRIPTION RENEWAL-FY 12/13	\$	927.00	069	EDUCATIONAL SERVICES
120200	7/24/2012	6	WARTAN, SUSIK	CONSULTANT SVCS - 11/12	\$	669.75	069	EDUCATIONAL SERVICES
					TOTAL \$	33,709.63		EDUCATIONAL SERVICES
120005	6/26/2012	6	KONICA MINOLTA BUSINESS	ANNUAL AGREEMENT 12/13	\$	581.00	067	SPECIAL EDUCATION
120006	6/26/2012	6	CALICO SOFTWARE SYSTEMS INC	ANNUAL AGREEMENT 12/13	\$	7,320.60	067	SPECIAL EDUCATION
120061	7/5/2012	6	BRIDGES EDUCATIONAL CORP.	ANNUAL AGREEMENT 12/13	\$	16,000.00	067	SPECIAL EDUCATION
120062	7/5/2012	6	LC BARNES THERAPY	ANNUAL AGREEMENT 12/13	\$	81,648.00	067	SPECIAL EDUCATION
120135	7/9/2012	6	EXCEL STAFFING SERVICES INC	ANNUAL AGREEMENT 12/13	\$	117,000.00	067	SPECIAL EDUCATION
120136	7/9/2012	6	HM SYSTEMS INC	ANNUAL AGREEMENT 12/13	\$	51,800.00	067	SPECIAL EDUCATION
120139	7/9/2012	3	6 LENOVO (UNITED STATES) INC.	LAPTOPS	\$	4,474.69	067	SPECIAL EDUCATION
120164	7/12/2012	6	OAK GROVE INSTITUTE	CARE SERVICES	\$	2,918.08	067	SPECIAL EDUCATION
120168	7/13/2012	6	SPECIALIZED ED OF CA. INC.	NPS - JUNE PAYMENT	\$	664.80	067	SPECIAL EDUCATION
120169	7/13/2012	6	GROSSMONT UNION HIGH	SELPA TRANSPORTATION	\$	75.00	067	SPECIAL EDUCATION
120194	7/23/2012	6	EXCEL STAFFING SERVICES INC	STAFFING SERVICES 11-12	\$	1,697.50	067	SPECIAL EDUCATION
					TOTAL \$	284,179.67		SPECIAL EDUCATION
120120	7/9/2012	3	HEINEMANN	ASSESSMENT TRAINING	\$	3,200.00	068	EDUCATIONAL PROJECTS
120172	7/16/2012	3	HEINEMANN	CLASSROOM MATERIALS	\$	10,064.59	068	EDUCATIONAL PROJECTS
120178	7/18/2012	3	ESGI	LICENSE	\$	4,500.00	068	EDUCATIONAL PROJECTS
					TOTAL \$	17,764.59		EDUCATIONAL PROJECTS
120137	7/9/2012	3	RADY CHILDREN'S HOSPITAL - SD	ANNUAL AGREEMENT 12/13	\$	20,292.80	070	PUPIL SERVICES
					TOTAL \$	20,292.80		PUPIL SERVICES
120004	6/26/2012	3	COMPANION CORPORATION	LIBRARY MGMT SYSTEM 12/13	\$	41,504.94	071	DISTRICT LIBRARY
					TOTAL \$	41,504.94		DISTRICT LIBRARY
120000	6/11/2012	3	SEHI/PROCOMP COMPUTER PRODUCTS	SERVER FOR DISTRICT	\$	24,145.81	073	TECHNOLOGY SERVICES
120034	7/5/2012	3	GTC SYSTEMS INC	PROFESSIONAL SERVICES 12/13	\$	7,000.00	073	TECHNOLOGY SERVICES
120035	7/5/2012	3	AT&T / CALNET2	ACCESS LINE CHARGES 12/13	\$	18,500.00	073	TECHNOLOGY SERVICES
120036	7/5/2012	3	AT&T / CALNET 2	DISTRICT PHONE CHARGES 12/13	\$	29,000.00	073	TECHNOLOGY SERVICES
120037	7/5/2012	3	COX COMMUNICATIONS	WAN & SDCOE CONNECTION 12/13	\$	73,000.00	073	TECHNOLOGY SERVICES
120038	7/5/2012	3	SPRINT	DISTRICT CELL PHONE CHGS 12/13	\$	20,000.00	073	TECHNOLOGY SERVICES
120039	7/5/2012	3	STANDARD TEL NETWORKS	ANNUAL 12/13	\$	2,000.00	073	TECHNOLOGY SERVICES
120040	7/5/2012	3	COMPUTER PROTECTION TECHNOLOGY	UPS SYSTEM MAINT. 12/13	\$	1,610.00	073	TECHNOLOGY SERVICES
120041	7/5/2012	3	GTC SYSTEMS INC	VMWARE SUPPORT 12/13	\$	2,801.00	073	TECHNOLOGY SERVICES
120042	7/5/2012	3	PEARSON	POWER SCHOOL 12/13	\$	29,119.50	073	TECHNOLOGY SERVICES
120043	7/5/2012	3	CORE TECH CORPORATION	BRIDGE SUPPORT 12/13	\$	594.00	073	TECHNOLOGY SERVICES
120044	7/5/2012	3	SCHOOLDUDE.COM INC	TECH WORK ORDER SYSTEM 12/13	\$	2,985.00	073	TECHNOLOGY SERVICES
120045	7/5/2012	3	SCHOOL MESSENGER	DIST. NOTIFICATION SYS. 12/13	\$	17,712.75	073	TECHNOLOGY SERVICES
120046	7/5/2012	3	SCHOOLWIRES, INC.	DISTRICT-WIDE POWER PACK 12/13	\$	13,750.00	073	TECHNOLOGY SERVICES
120047	7/5/2012	3	STANDARD TEL NETWORKS	ANNUAL AGREEMENT 12/13	\$	1,800.00	073	TECHNOLOGY SERVICES

120053	7/5/2012	21	39	B2B COMPUTER PRODUCTS	COMPUTERS	\$	4,716.61	073	TECHNOLOGY SERVICES
120054	7/5/2012	21	39	PC MALLGOV	SOFTWARE LICENSES	\$	1,081.34	073	TECHNOLOGY SERVICES
120056	7/5/2012	3		COMPUTER PROTECTION TECHNOLOGY	BATTERY FOR UPS SYSTEM	\$	7,330.87	073	TECHNOLOGY SERVICES
120057	7/5/2012	3		DATEL SYSTEMS	3-YR SERVER BACKUP SYSTEM	\$	16,485.00	073	TECHNOLOGY SERVICES
120106	7/6/2012	21	39	TECH4LEARNING	LICENSES	\$	920.00	073	TECHNOLOGY SERVICES
120107	7/6/2012	3	6	TECH4LEARNING	LICENSES	\$	2,240.00	073	TECHNOLOGY SERVICES
120141	7/9/2012	3	6	PC MALLGOV	SOFTWARE LICENSES	\$	249.54	073	TECHNOLOGY SERVICES
120192	7/19/2012	21	39	APPLE COMPUTER INC	ELECTRONIC EQUIPMENT	\$	34,001.03	073	TECHNOLOGY SERVICES
						TOTAL \$	311,042.45		TECHNOLOGY SERVICES
120073	7/5/2012	6		ADVANCE PLUMBING CO	PLUMBING SERVICES 12/13	\$	3,000.00	075	MAINTENANCE
120074	7/5/2012	3		ALL CITIES PEST CONTROL	PEST CONTROL SVCS 12/13	\$	14,000.00	075	MAINTENANCE
120075	7/5/2012	6		AMERICAN FENCE COMPANY	FENCING NEEDS 12/13	\$	10,000.00	075	MAINTENANCE
120076	7/5/2012	6		AMERICAN MESSAGING	DUTY PAGER 12/13	\$	135.00	075	MAINTENANCE
120077	7/5/2012	6		CITY ELECTRIC SUPPLY COMPANY	DIST. ELECTRICAL NEEDS 12/13	\$	7,000.00	075	MAINTENANCE
120078	7/5/2012	6		COMMERCIAL & INDUSTRIAL	DISTRICT CARPET NEEDS 12/13	\$	14,000.00	075	MAINTENANCE
120079	7/5/2012	6		DFS FLOORING	DISTRICT CARPET NEEDS 12/13	\$	10,000.00	075	MAINTENANCE
120080	7/5/2012	6		FERGUSON ENTERPRISES INC	PLUMBING NEEDS FOR DIST. 12/13	\$	5,000.00	075	MAINTENANCE
120081	7/5/2012	6		G&K SERIVCES	UNIFORM SERVICES 12/13	\$	3,000.00	075	MAINTENANCE
120082	7/5/2012	3		GRAVEL 'N GRIT INC	GROUNDS MATERIALS 12/13	\$	14,000.00	075	MAINTENANCE
120083	7/5/2012	3		GREENBRIER LAWN & TREE EXPERT	GROUNDS/TREE SVCS 12/13	\$	14,000.00	075	MAINTENANCE
120084	7/5/2012	6		MERCURY DISPOSAL SYSTEMS INC	HAZARDOUS WASTE DISP. 12/13	\$	1,500.00	075	MAINTENANCE
120085	7/5/2012	3		MISSION VALLEY LANDSCAPE CO	DIST. LANDSCAPING SVCS 12/13	\$	14,000.00	075	MAINTENANCE
120086	7/5/2012	6		NEXON CORPORATION	ASBESTOS ABATEMT SVCS 12/13	\$	7,000.00	075	MAINTENANCE
120087	7/5/2012	6		ON TIME STRIPING	LINE PAINTING SVCS 12/13	\$	10,000.00	075	MAINTENANCE
120088	7/5/2012	6		PACWEST AIR FILTER LLC	HVAC FILTERS 12/13	\$	14,000.00	075	MAINTENANCE
120089	7/5/2012	6		RAMONA PAVING AND CONSTRUCTION	PAVING REPAIRS 12/13	\$	14,000.00	075	MAINTENANCE
120090	7/5/2012	6		SCHOOLDUDE.COM INC	WORK ORDER SYSTEM - M&O 12/13	\$	5,971.50	075	MAINTENANCE
120091	7/5/2012	6		STANDARD ELECTRONICS	ELECTRICAL REPAIRS 12/13	\$	10,000.00	075	MAINTENANCE
120092	7/5/2012	6		STATE OF CALIFORNIA	PASSENGER ELEV. PERMIT FEES	\$	1,125.00	075	MAINTENANCE
120093	7/5/2012	6		STATE OF CALIFORNIA	WHEELCHAIR LIFT PERMIT FEES	\$	500.00	075	MAINTENANCE
120094	7/5/2012	6		SYCAMORE LANDFILL INC	REFUSE DISPOSAL - 12/13	\$	4,000.00	075	MAINTENANCE
120095	7/5/2012	6		THYSSENKRUPP ELEVATOR CORP.	WHEELCHAIR LIFTS MAINT. AGMTS	\$	600.00	075	MAINTENANCE
120096	7/5/2012	6		THYSSENKRUPP ELEVATOR CORP.	PASSENGER ELEVATOR MAINT. AGMT	\$	10,944.00	075	MAINTENANCE
120097	7/5/2012	6		WESTERN ENVIRONMENTAL & SAFETY	HAZMAT SERVICES 12/13	\$	5,000.00	075	MAINTENANCE
120102	7/6/2012	3		ALL CITIES PEST CONTROL	PEST PATROL SVCS	\$	215.00	075	MAINTENANCE
120143	7/9/2012	6		CDW GOVERNMENT INC	COMPUTER MONITOR	\$	118.69	075	MAINTENANCE
120163	7/12/2012	6		JOHNSON, FINCH & MCCLURE	DOOR REPAIRS - CO JH	\$	1,358.00	075	MAINTENANCE
120171	7/16/2012	3		WASTE MANAGEMENT OF EL CAJON -	ROLL OFF - CP JH	\$	746.19	075	MAINTENANCE
120175	7/16/2012	6		GEM INDUSTRIAL, INC	ANNUAL 12/13	\$	14,000.00	075	MAINTENANCE
120207	7/24/2012	6		SPARKLETTS	DRINKING WATER 12/13	\$	300.00	075	MAINTENANCE
120210	7/24/2012	6		CALIFORNIA ELECTRIC SUPPLY	ANNUAL AGREEMENT 12-13	\$	10,000.00	075	MAINTENANCE
120214	7/25/2012	3		MISSION JANITORIAL SUPPLIES	CUSTODIAL SUPPLIES - HC	\$	202.03	075	MAINTENANCE
						TOTAL \$	219,715.41		MAINTENANCE
120109	7/6/2012	6		KONICA MINOLTA BUSINESS	ANNUAL AGREEMENT 12/13	\$	100.00	076	TRANSPORTATION

120110	7/6/2012	3	6 REGIONAL COMMUNICATIONS	ANNUAL RADIO SERVICE 12/13	\$	14,628.00	076	TRANSPORTATION
120111	7/6/2012	6	THE SOCO GROUP INC	ANNUAL FUEL FOR M&O 12/13	\$	30,000.00	076	TRANSPORTATION
120112	7/6/2012	3	THE SOCO GROUP INC	UNLEADED FUEL FOR TECH 12/13	\$	2,200.00	076	TRANSPORTATION
120113	7/6/2012	6	THE SOCO GROUP INC	UNLEADED FUEL -TRANS 12/13	\$	117,800.00	076	TRANSPORTATION
120114	7/6/2012	6	THOMAS INDUSTRIAL WATER	WATER CONDITIONING SVC 12/13	\$	420.00	076	TRANSPORTATION
120115	7/9/2012	6	NORTH COUNTY REBUILDERS	BUS REPAIRS & MAINTENANCE	\$	714.91	076	TRANSPORTATION
120173	7/16/2012	6	GROSSMONT UNION HIGH	SUB BUS DRIVER - JUNE 2012	\$	135.00	076	TRANSPORTATION
120185	7/19/2012	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	268.30	076	TRANSPORTATION
120186	7/19/2012	6	A-Z BUS SALES, INC.	BUS REPAIRS & MAINTENANCE	\$	468.82	076	TRANSPORTATION
120187	7/19/2012	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	261.41	076	TRANSPORTATION
120188	7/19/2012	6	ZEP MANUFACTURING COMPANY	BUS REPAIRS & MAINTENANCE	\$	209.74	076	TRANSPORTATION
120189	7/19/2012	6	SAN DIEGO FRICTION PRODUCTS	BUS REPAIRS & MAINTENANCE	\$	898.13	076	TRANSPORTATION
120211	7/25/2012	6	UNITED PARCEL SERVICE	SHIPPING FEES FOR RETURNS	\$	20.71	076	TRANSPORTATION
120216	7/31/2012	6	STATE OF CALIFORNIA	STATE EPA FEES	\$	2,052.50	076	TRANSPORTATION
120217	7/31/2012	6	NORTHERN TOOL & EQUIPMENT	BUS REPAIRS & MAINTENANCE	\$	39.99	076	TRANSPORTATION
120218	7/31/2012	6	EAST COUNTY TRANSMISSIONS	VEHICLE REPAIRS & MAINT.	\$	1,379.50	076	TRANSPORTATION
					TOTAL \$	171,597.01		TRANSPORTATION
120016	6/27/2012	21	39 WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS SAMPLING - PD	\$	2,975.00	077	FACILITIES MODERNIZATION
120017	6/27/2012	21	39 NEXON CORPORATION	ASBESTOS REMOVAL - PD	\$	9,970.00	077	FACILITIES MODERNIZATION
120018	6/28/2012	21	39 DFS FLOORING	CARPET INSTALL - PD MEDIA CTR	\$	8,946.00	077	FACILITIES MODERNIZATION
120145	7/11/2012	21	39 ESCONDIDO REPROGRAPHICS	LARGE FORMAT PRINTING	\$	619.01	077	FACILITIES MODERNIZATION
120179	7/18/2012	21	39 MERRICK & ASSOCIATES	A&E FOR MODERNIZATION	\$	2,993.00	077	FACILITIES MODERNIZATION
120180	7/18/2012	21	39 TURPIN & RATTAN	A&E FOR MODERNIZATION	\$	5,534.40	077	FACILITIES MODERNIZATION
120181	7/18/2012	21	39 WISEMAN + ROHY	A&E FOR MODERNIZATION	\$	1,771.05	077	FACILITIES MODERNIZATION
120182	7/18/2012	21	39 GEORGE MERCER ASSOCIATES, INC.	A&E FOR MODERNIZATION	\$	840.00	077	FACILITIES MODERNIZATION
120196	7/23/2012	25	18 WEBB CLEFF ARCHITECTURE	A&E SERVICES - RS 11-12	\$	7,425.00	077	FACILITIES MODERNIZATION
120197	7/23/2012	25	18 WEBB CLEFF ARCHITECTURE	A&E SERVICES - CP - 11-12	\$	20,012.00	077	FACILITIES MODERNIZATION
120198	7/23/2012	25	18 WEBB CLEFF ARCHITECTURE	A&E SERVICES - PD - 11/12	\$	15,504.35	077	FACILITIES MODERNIZATION
120202	7/24/2012	25	18 WEBB CLEFF ARCHITECTURE	A&E SERVICES - PD	\$	9,855.60	077	FACILITIES MODERNIZATION
120203	7/24/2012	25	18 WEBB CLEFF ARCHITECTURE	A&E SERVICES - CP	\$	15,908.00	077	FACILITIES MODERNIZATION
120204	7/24/2012	25	18 WEBB CLEFF ARCHITECTURE	A&E SERVICES - RIO SECO	\$	2,475.00	077	FACILITIES MODERNIZATION
120219	7/31/2012	21	39 SOUTH BAY FENCE INC.	FENCE INSTALL AT HC OOST	\$	1,457.00	077	FACILITIES MODERNIZATION
					TOTAL \$	106,285.41		FACILITIES MODERNIZATION
120098	7/6/2012	3	BADEN SPORTS INC	STORES SUPPLIES	\$	149.77	078	WAREHOUSE
120099	7/6/2012	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	416.45	078	WAREHOUSE
120100	7/6/2012	3	LIQUIDBREAKER, LLC	STORES SUPPLIES	\$	3,879.00	078	WAREHOUSE
120147	7/12/2012	3	RELIABLE PAPER INC	STORES SUPPLIES	\$	66.46	078	WAREHOUSE
120148	7/12/2012	3	P&R PAPER SUPPLY CO INC	STORES SUPPLIES	\$	148.70	078	WAREHOUSE
120149	7/12/2012	3	BADEN SPORTS INC	STORES SUPPLIES	\$	724.89	078	WAREHOUSE
120150	7/12/2012	3	SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	217.22	078	WAREHOUSE
120151	7/12/2012	3	MAINTEX INC	STORES SUPPLIES	\$	791.96	078	WAREHOUSE
120152	7/12/2012	3	TEMPO MEDICAL PRODUCTS, LLC	STORES SUPPLIES	\$	193.95	078	WAREHOUSE
120153	7/12/2012	3	HENRY SCHEIN INC	STORES SUPPLIES	\$	32.22	078	WAREHOUSE
120154	7/12/2012	3	MOORE MEDICAL CORP	STORES SUPPLIES	\$	949.90	078	WAREHOUSE

120155	7/12/2012	3	UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	755.00	078	WAREHOUSE
120156	7/12/2012	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	1,330.95	078	WAREHOUSE
120157	7/12/2012	3	OFFICE ADVANTAGE	STORES SUPPLIES	\$	3,432.76	078	WAREHOUSE
120158	7/12/2012	3	WAXIE SANITARY SUPPLY	STORES SUPPLIES	\$	10.50	078	WAREHOUSE
120159	7/12/2012	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	6,901.04	078	WAREHOUSE
120160	7/12/2012	3	SCHOOL SPECIALTY, INC	STORES SUPPLIES	\$	3,380.85	078	WAREHOUSE
120161	7/12/2012	3	ELGIN SCHOOL SUPPLY	STORES SUPPLIES	\$	593.49	078	WAREHOUSE
120162	7/12/2012	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	5,265.69	078	WAREHOUSE
120166	7/13/2012	3	CAL SCHOOL & SPORT	STORES SUPPLIES	\$	252.01	078	WAREHOUSE
120167	7/13/2012	3	K/P CORPORATION	STORES SUPPLIES	\$	385.58	078	WAREHOUSE
120170	7/16/2012	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	7,578.70	078	WAREHOUSE
120174	7/16/2012	3	A-DISCOUNT VACUUM	STORES SUPPLIES	\$	1,241.28	078	WAREHOUSE
120190	7/19/2012	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	282.84	078	WAREHOUSE
120193	7/19/2012	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	294.59	078	WAREHOUSE
120212	7/25/2012	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	612.02	078	WAREHOUSE
					TOTAL \$	39,887.82		WAREHOUSE
120063	7/5/2012	3	EL CAJON'S PRINT & COPY CENTER	DUPLICATING NEEDS 12/13	\$	1,500.00	092	PUBLICATIONS
120064	7/5/2012	3	KONICA MINOLTA BUSINESS	ANNUAL AGREEMENT 12/13	\$	15,000.00	092	PUBLICATIONS
120065	7/5/2012	3	KONICA MINOLTA BUSINESS	ANNUAL AGREEMENT 12/13	\$	15,000.00	092	PUBLICATIONS
120066	7/5/2012	3	KONICA MINOLTA BUSINESS	ANNUAL AGREEMENT 12/13	\$	5,000.00	092	PUBLICATIONS
120067	7/5/2012	3	KONICA MINOLTA BUSINESS	ANNUAL AGREEMENT 12/13	\$	15,000.00	092	PUBLICATIONS
120068	7/5/2012	3	PAPER PLUS	PAPER NEEDS 12/13	\$	500.00	092	PUBLICATIONS
120069	7/5/2012	3	SOUTHLAND ENVELOPE COMPANY INC	PRINTING NEEDS 12/13	\$	2,000.00	092	PUBLICATIONS
120070	7/5/2012	3	SPIRAL BINDING CO INC	BINDING SUPPLIES 12/13	\$	500.00	092	PUBLICATIONS
120071	7/5/2012	3	SUPERINTENDENT OF SCHOOLS	BUSINESS CARDS 12/13	\$	1,200.00	092	PUBLICATIONS
120072	7/5/2012	3	UNISOURCE CORPORATION	DISTRICT PAPER NEEDS 12/13	\$	30,000.00	092	PUBLICATIONS
					TOTAL \$	85,700.00		PUBLICATIONS

\$ 2,960,143.52

Consent Item D.2.4. Acceptance of Donations
 Prepared by Karl Christensen
 August 21, 2012

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Literacy Center Program and Supplement Classroom Supplies	\$5,000.00	San Diego Scottish Rite Community Foundation	Rio Seco School
Funds to Support the Employee Welcome Back Event	\$200.00	Mission Federal Credit Union	District Event
TOTAL DONATIONS RECEIVED	\$5,200.00		

RECOMMENDATION:

It is recommended that the Board of Education accept of the donations listed above for the District.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

Educational Achievement

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The donations above are valued at \$5,200.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
---------	--	---------	--	-------	--	--------------------

Consent Item D.2.5. Approval/Ratification of Revolving Cash Report
Prepared by Karl Christensen
August 21, 2012

BACKGROUND:

The Revolving Cash Fund of \$15,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #22249 through #22250 on the \$15,000 Revolving Cash Account.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The fiscal impact is \$799.51 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
---------	--	---------	--	-------	--	--------------------

SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$15,000

Date	Number	Name	Memo	Amount
06/11/12	22249	Board of Equalization	Diesel Fuel Tax- 2nd Quarter 2012	45.04
06/12/12	22250	Department of General Services	DSA Plan Check Fee- Sycamore Modernization	750.00
		Total Checks Written		\$795.04
		Bank Fees		4.47
		Total to be Reimbursed		\$799.51

BACKGROUND:

Education Code Section 39520 states, "The governing board of any school district may sell for cash any personal property belonging to the district if the property is not required for school purposes, if it should be disposed of for purposes of replacement or if it is unsatisfactory or not suitable for school use."

Administration recommends that miscellaneous unusable and/or obsolete property such as school buses (3) and maintenance vehicles (2) be declared surplus and sold.

RECOMMENDATION:

It is recommended that the Board of Education authorize the sale of miscellaneous unusable and/or obsolete property.

This recommendation supports the following District goal:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

It is anticipated that the surplus sale will generate revenue of \$3,500.00. The exact amount of revenue generated from the surplus sale will be unknown until the conclusion of the sale. There will also be an annual savings from vehicle insurance of approximately \$1,423.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.6.
---------	--	---------	--	-------	--	--------------------

BACKGROUND:

Each year agreements are completed between San Diego County school districts to permit regular and special education children to make application to attend school in a district other than the district of residence. Currently, the District has Interdistrict Attendance Agreements in place with 27 school districts as listed below:

Alpine Union	Jamul-Dulzura Union	Poway Unified
Cajon Valley Union	Julian Union	Ramona Unified
Carlsbad Unified	Lakeside Union	San Diego Unified
Chula Vista City	La Mesa-Spring Valley	San Ysidro
Coronado Unified	Lemon Grove	Solana Beach
Dehesa	Magnolia School District	South Bay Union
Del Mar	Mountain Empire Unified	Sweetwater Union
Escondido Union	Murrieta Valley Unified	Temecula Valley Unified
Fallbrook Union	Oceanside Unified	Vista Unified

The District has received an interdistrict transfer request for Santa Ana Unified School District. While we do enter into these agreements on a routine basis, any student requesting an interdistrict transfer must complete an individual request, which is reviewed on a case-by-case basis. Each school capacity is established separately and when the capacity is reached, the school is closed to new interdistrict transfer requests.

RECOMMENDATION:

It is recommended that the Board of Education approve the Interdistrict Attendance Agreement with Santa Ana Unified School District.

This recommendation supports the following District goals:

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

						Agenda Item D.2.7.
--	--	--	--	--	--	--------------------

Prepared by Stephanie Pierce
August 21, 2012

BACKGROUND:

As part of a student’s Individual Education Program (IEP), language speech therapy services are necessary in order for some special education students to demonstrate educational progress.

Currently, there are Santee School District postings for Language Speech and Hearing Specialist positions; however, in the interim we must provide speech therapy services. Until permanent employees are hired, Excel Therapy is able to continue to provide the support needed.

On June 19, 2012, the Board approved an agreement with Excel Therapy for 1.5 FTE language speech therapists at an annual cost for the regular school year of \$117,000. Since that time, one full-time District-employed language speech therapist resigned from the District.

RECOMMENDATION:

Administration recommends that the Board of Education approve the amended agreement with Excel Therapy for an additional 1.0 FTE language speech therapist for the term of August 22, 2012 through June 30, 2013.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The annual cost for the regular school year for 2.5 FTE language speech therapists is \$193,050. The .50 FTE hourly rate is \$70.00 per hour, 16.25 hours a week. The 1.0 FTE hourly rate is \$65.00 for 32.5 hours per week.

STUDENT ACHIEVEMENT:

Language speech therapy services are necessary for some special education students to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.1.

EXHIBIT "A"
RATE SCHEDULE

A.1- CLIENT will pay COMPANY for the services at the following hourly rates:

*Speech Therapist 1: \$70.00 per hour

This rate include any therapy, meetings and paperwork.

A.2- CLIENT will pay a minimum of 16.25 hrs per week during the term of this agreement.

B.1- CLIENT will pay COMPANY for the services at the following hourly rates:

*Speech Therapist 2: \$65.00 per hour

This rate include any therapy, meetings, paperwork and supervision and support.

B.2- CLIENT will pay a minimum of 32.5 hrs per week during the term of this agreement.

C.1- CLIENT will pay COMPANY for the services at the following hourly rates:

*Speech Therapist 3: \$65.00 per hour

This rate include any therapy, meetings, paperwork and supervision and support.

C.2- CLIENT will pay a minimum of 32.5 hrs per week during the term of this agreement

Any work beyond the agreed hours per week requires authorization from CLIENT representative.

COMPANY:

Excel Services LLC.

CONTRACTOR:

By:



Administrator and Authorized Agent

R. Carlos Vieyra

Date: 08/01/12

By: _____

Name:

Prepared by Dr. Stephanie Pierce
August 21, 2012

BACKGROUND:

School districts must have credentialed school nurses to promote and maintain optimal student health. A credentialed school nurse participates in the following activities: promotes and assists in the control of communicable diseases; develops Care Plans/Orders with student's physician and parents; educates and trains school staff (e.g., teachers, instructional assistants, health clerks, administrators) regarding student health matters and procedures; serves as a health professional liaison between home, school and community; and conducts vision and hearing screenings for special education evaluations.

Due to the difficulty in securing a credentialed school nurse, the District has decided to contract with a non-public agency (NPA).

RECOMMENDATION:

Administration recommends that the Board of Education approve the contract with AccentCare Home Health of California, Inc. for nursing services for the term of August 22, 2012 through June 30, 2013.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

The annual cost for a credentialed school nurse is \$89,212.50. The hourly rate is \$65.00 per hour, 7.5 hours per day, for 183 days.

STUDENT ACHIEVEMENT:

Nursing services are necessary for students in order to promote and maintain optimal student health. Healthy students are better able to engage in the learning process and maximize educational growth.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

**MEMORANDUM OF UNDERSTANDING (MOU)
STAFFING CONTRACT FOR HOME HEALTH SERVICES**

**ACCENTCARE HOME HEALTH OF CALIFORNIA, Inc.
AND
Santee School District**

This Memorandum of Understanding/Service Contract (“Agreement”) is entered into effective, August 22, 2012, (“the Effective Date”), by and between **AccentCare Home Health of California, Inc.** (“Company”), and Santee School District(“Client”).

I. **SERVICES:** Company, as a provider of Home Health Care medical services, shall provide to Client qualified professional healthcare personnel (“Personnel”) on an as-needed, as-available basis and in accordance with this Agreement’s terms. Qualified Personnel are those individuals who meet the state-established licensing board standards and guidelines for their respective profession, and have had criminal background checks obtained by Company.

II. **TERM AND TERMINATION.** The “Initial Term” of this Agreement shall commence on the Effective Date and shall end twelve (12) months thereafter “Initial Term”. The term shall be automatically renewed for successive twelve (12) month periods “Renewal Term”, unless, after the Initial Term, one party provides the other with written notice of nonrenewal at least ninety (90) days prior to the intended termination date. Client may terminate this AGREEMENT for any reason by providing thirty (30) calendar day’s advance written notice to Company. In the event of termination, COMPANY shall be paid for any services rendered up to the effective date of termination at the hourly rates specified in Section VI-Compensation.

III. **ADDITIONAL RIGHTS, DUTIES AND OBLIGATIONS OF COMPANY.**

A. **Personnel Information:** Company shall maintain and provide to Client, upon written request, the following information for any Personnel.

1. A copy of current license, registration, or certification
2. Proof of completion of education requirements, continuing education where required.
3. Proof of insurance coverage, as defined herein.
4. Confirmation that a background check was completed.
5. Confirmation that a drug screen was completed.
6. Document(s), if available, required for audit and accreditation activities.

B. **Company Employees:** All Personnel assigned to Client under this Agreement shall be employees of Company. Company shall assume sole and exclusive responsibility for the payment of wages to Personnel for services performed by them. Company shall be responsible for withholding federal and state income taxes, paying Social Security taxes, unemployment insurance and maintaining workers’ compensation insurance coverage in an amount and under such terms as required by state law.

IV. **ADDITIONAL RIGHTS, DUTIES AND OBLIGATIONS OF CLIENT**

A. **Supervision and Instruction:** Client is responsible for supervision and instruction of Personnel regarding policies, procedures, and Client operation, specifically including, but not limited to, all necessary Client safety procedures, equipment handling, and services to be rendered. Client shall remain solely liable for the safe working conditions and supervision of those entrusted to operate equipment and provide services hereunder.

B. Acceptance of Personnel: Client retains the right to determine, within reasonable discretion, which Personnel will be accepted for service.

C. Right to Dismiss: Client maintains the right, per its own policies and procedures, to require any Personnel to leave its premises immediately. Client agrees to immediately notify Company of any and all such actions.

D. Incident Reporting: Client agrees to notify Company immediately of any Client policy and procedure violation that results in potential professional liability or workplace injury incident involving Company Personnel. Additionally, Client agrees to notify Company of any unsatisfactory performance or conduct involving Personnel.

V. NON-SOLICITATION: During the term of the Agreement and for one (1) year following termination, Client shall not, directly or indirectly (e.g. by hiring or using another individual or entity that hires Company's employees or contractors, or as an owner, Client, manager, partner, member or five percent (5%) or more shareholder), employ or contract with any Company employee, agent or representative who provided, managed or other wise was involved in the provision of Services to the Client during the term of this Agreement. Client shall not induce any Company employee, agent or representative to terminate his/her relationship with Company. Client shall notify Company of its intent to hire any Company employee, agent or representative introduced to Client during the term of this Agreement or for a period of one (1) year following this Agreement's termination. Client shall pay AccentCare Home Health of California Plus Home Care a fee upon employment of any such individual. The fee will be equal to three thousand dollars (\$3,000.00). The fee will be due and payable on the first day of employment of the individual with the Client.

VI. COMPENSATION

A. Billing Rates: Company's billing rates are established as follows:

i. Billing- Rate: Hourly rates

LVN: \$44.74

RN: \$54.00

Credentialed School Nurse: \$65.00

ii. Client agrees to pay time and one-half the bill-rate above for any overtime worked by Personnel. Overtime is defined as time worked in excess of eight (8) hours in a day, and/or time worked in excess of forty (40) hours in one week. Client is responsible to pay time and one half over the regular bill rate for every our worked over these limits. For any Company Personnel that works on a legal holiday, Client is also responsible for paying time and one half bill rates.

B. Billing and Payment Terms: Clients shall pay Company for Personnel provided and charges pursuant to this Agreement. Company shall invoice every 30 days, for Personnel provided by Company to Client. Client shall pay Company within 30 days from invoice date. Any outstanding balance not paid within 60 days of the invoice shall be subject to a late payment charge of 1.5 percent per month, 18 percent annual rate, or such lesser amount as necessary to ensure that such late charge does not exceed the maximum allowable by law. If Company assigns the balance to a collection agency or an attorney for legal action, all subsequent collection charges and reasonable legal fees, costs, and expenses shall be paid by Client. Client further agrees that its responsibility to pay Company for Personnel provided under this Agreement is separate and distinct from its ability to collect payment for such Personnel's services from the patient, Medicare, Medi-Cal, and/or any other insurance program or responsible party.

VII. **INDEPENDENT CONTRACTOR:** In the execution and performance of this Agreement, it is intended and agreed that Company and Client are and shall be at all times acting as independent contractors. Nothing in this Agreement is intended or shall be construed or be deemed to create between Company and Client an employer-employee relationship, a joint venture relationship, or a partnership. Except as provided in the Agreement, neither party shall have nor exercise any control or direction over the methods or means by which the other party shall perform its duties or services under this Agreement.

VIII. **NOTICE OF CANCELLATION:** Notice of cancellation of a request for services must be given two (2) hours prior to the start of shift. If Client does not notify Company two (2) hours prior to any shift for which services were requested, Company will bill Client for four (4) hours of service.

IX. **INSURANCE:** COMPANY shall maintain in full force and effect during the entire term of this Agreement liability insurance with a minimum coverage limit of \$1,000,000 per occurrence and \$2,000,000 in the aggregate. COMPANY shall name CLIENT as an additional insured on their policy and provide a copy of said policy to the CLIENT upon request. COMPANY shall also maintain in full force and effect during the entire term of this Agreement workers compensation insurance for all of its employees with the minimum coverage limits required by law.

X. **INDEMNIFICATION:** COMPANY agrees to indemnify and hold harmless CLIENT from any and all claims, damages, liabilities, or costs, including reasonable attorney’s fees and defense costs, arising or allegedly arising from the acts, errors, or omissions of the officers, employees, or agents of COMPANY.

IN WITNESS WHEREOF, Company and Client have executed this Agreement effective the date listed above.

AccentCare Home Health of California, Inc

Company

Signature: _____

Signature: _____

Print Name: M'Liss Jones

Print Name: Karl Christensen

Title: Vice President Legal

Title: Assistant Superintendent, Business Services

Date: _____

Date: _____

Tax ID: 20-4817184

Tax ID: _____

Consent Item D.3.3.

Approval of User Access Agreement with the California Immunization Registry (CAIR)

Prepared by Dr. Stephanie Pierce
August 21, 2012

BACKGROUND:

The California Immunization Registry (CAIR) is a secure, confidential, computerized system that helps physicians and schools retrieve children’s immunization histories from a regional database. CAIR conforms to and operates under State legislation and is detailed in California Health and Safety Code section 120440. It is accessed via the internet and allows the user to see complete immunization records for students who attend Santee schools if the information has been entered by the immunization provider.

The User Access Agreement with CAIR will allow authorized Santee School District health services and Educational Resource Center registration personnel to access the registry to get documented immunization records for Santee students. District personnel will have “read only participant” status and will be unable to add, change or enter information into the registry.

RECOMMENDATION:

The administration recommends that the Board of Education approve the User Access Agreement to allow Santee School District staff “Read-Only Participant” access to the California Immunization Registry.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

There is no cost for use of this registry.

ACADEMIC ACHIEVEMENT IMPACT:

Access to this database will give us more timely immunization records, preventing student absence due to unavailability of immunization records when students enroll in Santee Schools.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

CAIR User Access Agreement

Provider/Agency Information [Please print clearly or type]

Provider/Agency Name:		
CAIR Provider Group ID:	CAIR Provider ID(s):	
Address:	City:	Zip:
Phone:	Contact Name:	
Fax:	Contact Phone:	
Office Email:	Contact Email:	

California Health and Safety Code Section 120440 limits access to the California Immunization Registry (CAIR) to authorized users who require the information for the purpose of providing immunization services as specified.

As a condition of authorized access to the California Immunization Registry, I agree:

1. To only access and use the registry system in the course of my assigned duties for the purpose stated above.
2. To keep my user password confidential.
3. To only use my password for my personal access to the registry.
4. To maintain the privacy and confidentiality of information in the registry.
5. To not communicate, publish and/or otherwise provide or make public any information regarding persons enrolled in the registry and their immunization status, except:
 - a. To patients who request their own immunization records,
 - b. To individuals authorized by law to access immunization registry information, or
 - c. When records are presented in aggregate reports and have no associated identifying information.

I am aware that permanent electronic record will be created that will log my access into any registry client record.

I understand that any unauthorized release of confidential information may revoke my or my organization's access to the California Immunization Registry (CAIR).

I understand that my account may be inactivated if I fail to login to CAIR for a period of 6 months if a Power or Regular user and 1 year if a Read-Only user.

CAIR User Levels

User Type	Search Records	Run Reports	Add Transcribed Doses	Add/Edit New Doses	Add/Edit New Patients	Add/Edit Inventory
<u>Power</u>	X	X (+RR)	X	X	X	X
<u>Regular</u>	X	X (+RR)	X	X	X	
<u>Read-Only</u>	X	X				

Please enter the User First and Last Names, Title (e.g. MD, RN), User Type requested (see above; P, R, or RO), then print and have each User read and sign the Agreement. Use additional sheet if needed.

1.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No		Signature
2.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No		Signature
3.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No		Signature

Please enter the User First and Last Names, Title (e.g. MD, RN), User Type requested (see above; P, R, or RO), then print and have each User read and sign the Agreement. Use additional sheet if needed.

4.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
5.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
6.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
7.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
8.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
9.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
10.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
11.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	
12.	Last Name:	Email:	Title:	User Type Requested:
	First Name:	Shot Giver?: <input type="checkbox"/> Yes <input type="checkbox"/> No	Signature	

Supervisor Authorization

Supervisor Name:	Title:	Provider Type: <input type="checkbox"/> Full Clinical <input type="checkbox"/> Limited. Clinical <input type="checkbox"/> Read-Only
Signature: _____	Phone:	
	Fax:	

Send Completed Form via fax or e-mail to:

For Registry Office Use Only:

CAIR Help Desk Fax: 888-436-8320 Email: CAIRHelpDesk@cdph.ca.gov Questions? Call the Help Desk at: 1-800-578-7889	Date Request Received: Date User Acct. opened:
---	---

Consent Item D.4.2. Approval of Readmission of Expelled Students
Prepared by Minnie Malin
August 21, 2012

BACKGROUND:

In accordance with California Education Code Section 48916, students who are expelled must complete ordered elements of their rehabilitation plans and apply for readmission to regular student status. Confidential reports of the compliance of expelled students with each student's rehabilitation plan have been provided to the Board.

The Board must approve the readmission of expelled students in accordance with California Education Code Section 48916.

RECOMMENDATION:

The administration recommends that the Board of Education approve readmission of students' #1-11, #2-11, and #3-11.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

FISCAL IMPACT:

There is no fiscal impact to the District general fund.

STUDENT ACHIEVEMENT IMPACT:

The students will return to regular status and realize the completion of their rehabilitation plans.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Consent Item D.4.3. Approval of Memorandum of Understanding with Command
Navy Region Southwest Child and Youth Support Program

Prepared by Minnie Malin
August 21, 2012

BACKGROUND:

Between seven and seventeen percent of the students in the Santee School District have a parent who is or who has been in the military. Because of this, we have developed a great relationship with the military. Programs in 2011-12 included: free counseling programs for students, monthly parent coffees, and an international training conference for middle school students on how to make their school more welcoming to new students (Junior Student to Student). The success of these programs has led to increased opportunities for Santee School District and our school sites to partner with the Command Navy Region Southwest Child and Youth Support Program.

These are the suggested programs that the Navy would like to offer Santee School District from both Fleet and Family Support, and the School Liaison Office.

- Life skills and deployment support groups
- Information and referral services for families in the military about additional support programs available
- Military Kid Clubs, an afterschool program to help students adjust both in school and at home
- Assemblies for school sites
- Bring a sailor to school day
- PE Fitness days
- Military Culture Training for staff
- Family Resource Express (FRE), a mobile unit with all of the resources available by Fleet and Family
- Parenting series (materials and instructor for a six-week program)
- Parent coffee's on specific topics to meet the District needs
- Partners in Education (PIE), a ship or a command adopts a school site and sends weekly or monthly volunteers to support whatever the site needs including: tutoring, mentoring, classroom participation, campus cleanup, and fitness activities
- Volunteers for any event
- Participation in Back to School Nights

This MOU will help Santee School District become eligible for grant funding to support parents and the One Stop Shop Resource Center in the future.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Memorandum of Understanding with Command Navy Region Southwest Child and Youth Support Program to benefit the students and families of Santee School District.

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

This recommendation supports the strategic plan goal of increasing student well-being by addressing the social, emotional, and health development of children and families.

FISCAL IMPACT:

There is no cost to the District or students for this program. All expenses are absorbed by the Command Navy Region Southwest Child and Youth Support Program.

STUDENT ACHIEVEMENT:

Students will be better prepared to learn in the classroom by providing additional supports.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

**MEMORANDUM OF UNDERSTANDING
BETWEEN
SANTEE SCHOOL DISTRICT
AND
COMMAND NAVY REGION SOUTHWEST
CHILD AND YOUTH SUPPORT PROGRAM**

This MEMORANDUM OF UNDERSTANDING (“MOU”) is entered into by and between the Santee School District, 9625 Cuyamaca Street, Santee, California 92071 herein after referred to as the “DISTRICT,” and the Commander Navy Region Southwest (“CNRSW”), Family and Child Programs, 937 North Harbor Drive, San Diego, California 92132-0058, hereinafter referred to as the “PROVIDER.”

I. TERM

The term of this MOU shall commence from the effective date below and shall continue until June 30, 2016 unless terminated earlier by either party.

II. RESPONSIBILITIES OF THE PROVIDER

1. The PROVIDER will provide information, referral services and deployment support groups to children of military personnel who attend designated schools within the Santee School District.
2. The PROVIDER will provide services to students who attend designated schools within Santee School District, pursuant to federal and state law governing mental health service delivery to eligible students. The PROVIDER Program may include: information, referral services and deployment support groups to eligible children of military personnel, as authorized by federal and state law.
3. PROVIDER will provide DISTRICT with their contact information.
4. PPROVIDER will attend the Counseling and Guidance Department meetings as needed and as appropriate.
5. PROVIDER will supply applications, permission slips and release of information forms for students and families receiving services.
6. PROVIDER will have qualified staff provide the following services to school sites:
 - a. Informational Resources;
 - b. Referral Services;
 - c. Military Kids Clubs; and
 - d. Life skills and deployment groups for children and teens.

7. PROVIDER will have resource materials available for students, families and DISTRICT staff.
8. PROVIDER will complete and provide Volunteer Applications, Live Scan and TB clearances to DISTRICT.
9. PROVIDER will comply with district, state and federal mandated reporting.
10. PROVIDER will comply with district policies and procedures.

III. RESPONSIBILITIES OF THE DISTRICT

1. DISTRICT will provide PROVIDER with contact information.
2. DISTRICT will attend PROVIDER'S meetings as needed and as appropriate.
3. DISTRICT will be a conduit for communication between the two parties and school sites.
4. DISTRICT will provide Volunteer Applications and monitor Live Scan and TB Clearances.
5. DISTRICT will designate a contact person and DISTRICT will provide this information to the PROVIDER.
6. DISTRICT will provide a confidential room for the PROVIDER staff who are assigned to the school to work with students and families.
7. DISTRICT will assist PROVIDER staff in completing applications for PROVIDER services.
8. DISTRICT will provide information and assist PROVIDER in understanding state law and DISTRICT requirements for confidentiality of student data referred to in section XI of this MOU.
9. School contact person will coordinate with the PROVIDER services, applications, permission slips and release of information forms for all students and families involved in PROVIDER services.

IV. AMENDMENT

This MOU may be amended only with the mutual consent of the parties. Amendments must be made in writing by the parties and, for the District, must be approved by the DISTRICT'S governing board.

V. TERMINATION

This MOU may be terminated by either party for any reason or for no reason at all upon thirty (30) days' written notice. Such termination shall not be deemed to be a breach of the MOU.

VI. ASSIGNMENT

Neither the PROVIDER nor the DISTRICT may assign or transfer any interest in or rights to or obligations made to this MOU or use the other's name or any corporate or business name that is reasonably likely to suggest that the two are related without in each case first obtaining the written consent of the other party. The parties enter into this MOU for the sole benefit of the DISTRICT and the PROVIDER, and no student or other third party shall be a beneficiary of or have any right to enforce the terms of this MOU.

VII. FINGERPRINT CLEARANCE

Under Education Code Section 45125.1, PROVIDER and its subcontractors shall ensure that all employees working with the Santee School District obtain fingerprint background clearance through the California Department of Justice screening process: PROVIDER will ensure that subcontractors will not place any person at a school whom has a conviction of a serious or violent felony as defined in Education Code Section 44830.1 (c)(1), or sex offense as defined in Education Code Section 44010 or controlled substance offense as defined by Education Code Section 44011.

VIII. LIABILITY DETERMINATIONS

1. **Compensation:** There is no compensation to be paid or received by either party for services provided. The parties agree that the DISTRICT shall not assume any financial liability for any of the services rendered by PROVIDER under the terms of this MOU, and that the PROVIDER shall not assume any liability for any of the services rendered by the DISTRICT under the terms of this MOU.
2. **Claims of Federal Tort Liability:** Questions of potential federal liability for claimed injuries to persons, including death, or to property, including tortious interference with intellectual or business property rights caused by alleged negligent acts or omissions of PROVIDER and its federal or contractor employees acting within the course and scope of their federal employment as counselors to the dependent children of active duty and reservist service members are governed by provisions of the Federal Tort Claims Act (28 U.S.C. 1346(b)). Other non-tort related allegations of damage may be cognizable as claims before the U. S. Court of Federal Claims (28 U.S.C. 1498(b)).
3. **Immunity from Federal Personal Liability:** Federal civil servant healthcare professionals are personally immune from damage suits for acts within the course and scope of their employment pursuant to 10 U.S.C. 1089 (the Gonzalez Act) and 28 U.S.C. 2679 (the Federal Employees Liability Reform and Tort Compensation Act).

4. **Federal Worker's Compensation Claims:** Claims of personal injury allegedly incurred by the PROVIDERS' counselors and other employees while providing counseling services at DISTRICT locations, shall be forwarded to PROVIDER's personnel offices for proper submission to either (1) the Federal Department of Labor Office of Workers Compensation Programs (OWCP) pursuant to the Federal Employee Compensation Act (FECA) [see, 5 U.S.C. 8101 & 20 CFR Part 10] or, for PROVIDER's contractor personnel, to appropriate state Workers Compensation offices.
5. **Federal Investigative Expenses and Cooperation:** PROVIDER shall bear its own expenses regarding the investigation of and defense against said claims. PROVIDER agrees to fully cooperate with any DISTRICT investigation(s) regarding any third party claim of injury or about the quality of professional counseling services provided by PROVIDERS employees through:
 - a. adherence to this MOU,
 - b. the provision of federal records [pursuant to the Federal Privacy (PA – 5 U.S.C. 552a) and Freedom of Information Acts (FOIA - 5 U.S.C. 552)];
 - c. interviews or testimony of federal employees [pursuant to this MOU and 32 C.F.R. Part 725]; and providing, if applicable, federal medical quality assurance and peer review records [pursuant to 10 U.S.C. 1102].

IX. NOTICES

Any notice permitted or required under this MOU shall be in writing and signed by the party giving or serving the same, and shall be served either by personal delivery or certified mail to the following persons and at the following addresses:

DISTRICT:
Meredith Riffel
Social Services Coordinator
Santee School District
9625 Cuyamaca Street
Santee, CA 92071

PROVIDER:
Mike Greenwood
Program Director,
Navy Region Southwest
Family and Child Programs
937 North Harbor Drive
San Diego, CA 92132-0058

X. CONFIDENTIALITY OF STUDENT DATA

1. **Confidentiality:** The PROVIDER agrees to comply with the Family Educational Rights and Privacy Act of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education and the DISTRICT (including but not limited to Administrative Regulation and Procedures No. 6525 and 6527) to the end that the rights and privacy of the students enrolled in the DISTRICT and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill contractual obligations with the DISTRICT. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to, ensuring that:

- a. No identification of students or their parent(s)/guardian(s) by persons other than representatives of the PROVIDER is permitted.
 - b. The individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained.
 - c. No access to individual student data shall be granted by the PROVIDER to any other person, persons, agency or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the DISTRICT or representatives of the PROVIDER, so long as those persons have a legitimate interest in the information.
2. The PROVIDER recognizes and agrees that such access will be extended in reliance on representations made in this assurance, and that the DISTRICT shall have the right to enforcement of this assurance, or revocation of such access (including return of all physical forms of such data and destruction of all such electronic data) immediately upon evidence of noncompliance by the PROVIDER. This assurance is binding on the PROVIDER and such persons as may be employed by the PROVIDER to assist in carrying out the terms of this MOU with the DISTRICT.
3. **Ownership:** All reports, studies, information, data, statistics, forms, designs, plans, procedures, systems and other materials produced under this Agreement by the PROVIDER for the DISTRICT or by the DISTRICT for the PROVIDER shall be owned by the entity (DISTRICT or PROVIDER) that first owned it and/or caused the material to be generated through research and/or similar activities. No such materials produced, either in whole or in part, under this MOU shall be subject to private use, copyright, or patent right by the PROVIDER (if generated or owned by the DISTRICT), or in the United States or in any other country without the express written consent of the DISTRICT. No such materials produced, either in whole or in part, under this MOU shall be subject to private use, copyright, or patent right by the DISTRICT (if generated or owned by the PROVIDER), or in the United States or in any other country without the express written consent of the PROVIDER.

XI. DIVERSITY PROGRAMS

PROVIDER agrees to comply with any applicable DISTRICT employment or contracting diversity programs, policies, or procedures.

XII. ENTIRE AGREEMENT

This MOU and its provisions constitute the entire understanding between the DISTRICT and the PROVIDER with respect to its subject matter, and it supersedes all prior or contemporaneous agreements, representations and understandings.

XIII. SEVERABILITY

If any of the provisions of this MOU are held invalid under any law or regulation, such invalidity shall not affect the remainder of the MOU. The remaining provisions shall remain in force and unaffected to the fullest extent permitted by law and regulation, notwithstanding the severance of the unlawful or invalid provision.

XIV. EFFECTIVE DATE

This MOU will become effective on the date of the last signature of the parties to this MOU. This MOU is signed below by the duly authorized representatives of the parties.

By: _____
 J. J. Gallagher
 Comptroller, Navy Region Southwest

Date: _____

By: _____
 Arthur S. Hanby, Jr.
 Officer, Strategic Sourcing and
 Contract

By: _____
 Teresa Ramos
 Executive Director, Navy Region Southwest

Date: _____

Date: _____

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the Santee School District
Date: _____	Date: _____
	_____ Ken Fox, Board Action Officer Santee School District Board of Education

Consent Item D.4.4. Approval of Memorandum of Understanding with Jewish Family Services to Provide Parenting Series

Prepared by Minnie Malin

August 21, 2012

BACKGROUND:

Jewish Family Services has a county contract to provide the evidence based parenting program Triple P or Positive Parenting Program at school sites around San Diego County. They have provided these classes in Santee School District for the past two (2) years with great success and would like to partner with us again to offer 90-minute sessions to parents at Santee Schools.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Memorandum of Understanding with Jewish Family Services to provide a three-part parenting series beginning this fall.

This recommendation supports the following District goal:

- Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being.

This recommendation supports the strategic plan goal of increasing student well-being by addressing the social, emotional, and health development of children and families.

FISCAL IMPACT:

The only cost to the District is the printing of flyers for approximately \$200 and will be paid from the LEA Medicare program. Presenter and child supervision costs are covered by a county contract with Jewish Family Services.

STUDENT ACHIEVEMENT IMPACT:

Parent support is crucial to the academic success of our students. By providing parent education, parents will become stronger partners in their student's growth and learning.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

MEMORANDUM OF UNDERSTANDING

Between **Jewish Family Service** and **Santee School District**

Parties: This Memorandum of Understanding is between Jewish Family Service [JFS] and Santee School District.

Purpose: To establish a working connection between Jewish Family Service and Santee School District that will enable both parties to benefit from the San Diego County Positive Parenting Behavioral Health Contract [SD County Agreement 529742] "Triple P" Positive Parenting Program.

Responsibilities of Parties: In order to achieve the purpose set out above, the parties will perform the following activities:

Jewish Family Service will:

- JFS will partner with Santee School District to provide services through the Positive Parenting Program to children and families enrolled at various schools in the district.
- JFS will provide three parent education seminars using the evidence-based "Triple P" curriculum to Santee School District parents/caregivers of children in the school district.
- JFS will provide incentives and program materials to participants.
- JFS will provide child supervision as needed, with caregivers who have cleared a criminal background check and tested negative for TB. Or, if desired, JFS will pay Santee USD for district employees (with a clear TB test and background check) \$25 per employee (per 2.5 hour session) to provide supervision during child activity groups.
- JFS will provide referral services and information to both participants and school administration without breaking the confidentiality of the participants.

Santee School District will:

- Santee School District will engage JFS in a partnership to implement the Positive Parenting Program for the parents/caregivers.
- Santee School District will work closely with JFS to understand and implement the Positive Parenting Program elements to ensure that the program reaches and serves as many people as possible at the schools that request the Triple P program.
- Santee School District will promote the Program and communicate its benefits to school staff and enrolled families.
- Santee School District will provide adequate space for the Triple P Seminars (Positive Parenting Program) seminars and distribute information regarding the seminars to parents and staff at interested schools.
- If staff of the district are utilized for child supervision, Santee USD will Comply with standard California and Federal labor regulations, including worker’s compensation and payroll taxes as well as provide an invoice at the completion of the class series.

General Terms of the Agreement: Both Jewish Family Service Positive Parenting Program and Santee School District agree to work cooperatively during the term of the agreement to achieve the purposes set out above. Parties will abide by necessary requirements of program confidentiality. This agreement does not create a legal partnership or contract between the parties. The initial term of this agreement is August 1, 2012 to June 30, 2013.

Jewish Family Service

Santee School District

Signed: _____

Signed: _____

Name: Dana Toppel, LCSW, MBA

Name: Minnie Malin

Title: Senior Director, Clinical Services

Title: Asst. Supt., HR & Pupil Services

Date: _____

Date: _____

8804 Balboa Ave.
San Diego, CA 92123
(858) 637-3000

9625 Cuyamaca St
Santee, CA 92071
619-258-2300

DISCUSSION AND/OR ACTION ITEMS Item E.

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Agenda Item E

BACKGROUND:

On May 31, 2006, the Board adopted a Storm Water Management Plan (SWMP) for the District. The SWMP identifies the best management practices (BMPs) that are being implemented throughout the District to prevent pollution storm water runoff. As shown in the attached Storm Water Management Plan Implementation, 2011-2012 Progress Schedule, District staff have made substantial progress in implementing the SWMP. Progress includes:

- Education of students and staff
- Identification of drainage inlets
- Elimination of non-storm water discharges
- Improvement of construction site controls
- Evaluation of Operations and Maintenance procedures
- Staff attendance at annual SDCOE SWPPS training and Watershed meetings
- SWPPP rain event preparation & controls by Maintenance & Operations personnel
- Working with the City of Santee on our outfall maps
- Added SWPPPs language to future architect, construction contract, and applicable purchase orders

District staff implementations for 2012-2013 include the following:

- Adopt Board Policy Amendments which are needed to enforce stormwater requirements.
- Add stormwater language to facility users (Civic Center Act) agreement and leases.
- Distribute Public Education Materials, i.e., posters and calendars provided by SDCOE to school sites for posting.
- Add SWMP to District Website by placing a copy of the Districts Storm Water Management Plan on the website and providing a link for easy accessibility.

On July 1, 2012, stricter guidelines for Storm Water Management went into effect which created more onerous requirements for school districts. These changes include:

- Increased frequency of storm water testing for vehicle maintenance area from 1 per year to 4 per year
- Addition of requirement for storm water sampling and lab testing consultant services during all future construction projects (sampling required for every storm event)
- Higher restrictions for compliance in accordance with current regulations enforced by local municipalities (i.e. County of San Diego and City of Santee)

The following timelines have been established for 2012-13 action steps:

Summary Checklist – 2012 Targets		
DESCRIPTION	TARGET DATE	STATUS
<p>1. Adopt Board Policy Amendments:</p> <p>Adopt amendments needed to enforce stormwater requirements</p>	December 31, 2012	October 16 - 1 st Reading November 4 – 2 nd Reading and Adoption
<p>2. Add Stormwater Contract Language:</p> <p>Add stormwater language to purchase orders and facility use agreements (Civic Center Act)</p>	December 31, 2012	Implemented for purchase orders and will be implemented in facility use contracts by September 30, 2012
<p>3. Distribute Public Education Materials:</p> <p>Distribute stormwater posters and calendars provided by SDCOE to school sites for posting and explore/implement additional education in classrooms</p>	December 31, 2012	Ongoing
<p>4. Add SWMP to District Website:</p> <p>Place copy of Storm Water Management Plan on District website. Provide links so it is easy to find.</p>	December 31, 2012	Will be implemented on Business Services Web Page by September 30, 2012

The language inserted in Purchase Orders is as follows:

Vendor shall comply with the lawful requirements of the District, the State of California, and all applicable municipalities and local agencies regarding discharges to separate storm drain systems or other watercourses under their jurisdiction, including applicable requirements in municipal storm water management programs.

The language that will be inserted in Facility Use Agreements will be as follows:

COMPLIANCE WITH STATE STORMWATER REGULATIONS

A. Lessee is required to comply with the State Water Resources Control Board (State Water Board), Water Quality Order No. 2003-0005-DWQ National Pollutant Discharge Elimination System ("NPDES"), General Permit No. CAS000004. Lessee is to fully familiarize itself with the Permit. Failure to comply with the Permit is a violation of federal and state law. Lessee hereby agrees to indemnify and hold harmless District, its officials, officers, agents, employees and authorized volunteers from and against any and all Notices of Violation ("NOV"), claims, demands, losses or liabilities of any kind or nature which District, its officials, officers, agents, employees and authorized volunteers may sustain or incur for Lessee's noncompliance with the Permit, except for liability resulting from the sole established negligence or willful misconduct of the District, its officials, officers, agents, employees or authorized volunteers.

RECOMMENDATION:

It is recommended that the Board of Education accept the Storm Water Management Plan Annual Report.

This item supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no fiscal impact at this time.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.1.
---------	--	---------	--	-------	--	--------------------

May 7, 2012

Ms. Christina Becker, Director of Maintenance, Operations and Facilities
Santee School District
9626 Riverwalk Drive
Santee, CA 92071



Re: SDCOE 2011-2012 General Small MS4 Permit Services
Psomas Project No. 6SAN154704
2011-2012 Annual Report

Dear Christina:

Thank you for meeting with me on February 17, 2012. Attached are the following:

- A Quicklook Summary page (Table 1) that lists each of the steps that we understand that the District will take by the end of 2012; and
- An updated Progress Schedule (Table 2) that provides greater detail regarding the District's progress and plan for future in Storm Water Management Plan (SWMP) implementation.

As you move to further implement the SWMP in 2012, please feel free to use the attached Quicklook Summary page to track your progress. Please let us know if any of the milestones specified in the attachments need to be revised to assure they are realistic and achievable.

If you have any questions, please contact me at 530-677-1854 or Joanne Branch with the San Diego County Office of Education at 858-292-3833.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stephen D. Herrera', is written over a faint grid background.

Stephen D. Herrera, P.E.
Herrera Engineering Consultants, Inc. (on behalf of Psomas)

SDH:tlc

Enclosures

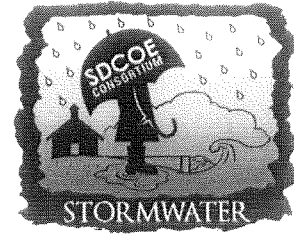
cc: Joanne Branch, SDCOE (w/Enclosures [PDF])

3377 Coach Lane
Suite K
Cameron Park, CA 95682-8440

tel 530.677.5286
fax 530.677.5806
www.Psomas.com

SANTEE SCHOOL DISTRICT

STORMWATER QUICKLOOK



Summary Checklist – 2012 Targets		
Description	Target Date	Date Completed
<p>1. Adopt Board Policy Amendments:</p> <p>Adopt amendments needed to enforce stormwater requirements (B.1).</p>	12/31/12	
<p>2. Add Stormwater Contract Language:</p> <p>Add stormwater language to purchase orders and facility user (Civic Center Act) agreements (B.3).</p>	12/31/12	
<p>3. Distribute Public Education Materials:</p> <p>Distribute stormwater posters and calendars provided by SDCOE to school sites for posting (B.4).</p>	12/31/12	
<p>4. Add SWMP to District Website:</p> <p>Place copy of Storm Water Management Plan on District website. Provide links so it is easy to find (C.2).</p>	12/31/12	

TABLE 1

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
A. Program Management	Progress through 2011		
	Voluntarily adopted its Storm Water Management Plan (SWMP) in 2006.	None	2006
B. Public Outreach and Education	Progress through 2011		
	Took steps to educate students and staff.	None	Ongoing ¹
	Next Tasks:		
	1. Board Policy Amendments. Confirm that Board Policy has been amended as required as required to effectively enforce SWMP requirements.	12/31/12	²
	2. Compile Documentation Regarding Student Education. Gather documentation (e.g. text book excerpts, lesson plans, science projects, use of Splash Van, etc.) that shows how students are currently being educated and informed regarding stormwater runoff and pollution.	12/31/13	³
	3. Purchase Orders and Facility User Agreements. Add stormwater language to purchase orders and facility user (Civic Center Act) agreements.	12/31/12	⁴
4. Distribute Education Materials. Distribute educational materials to school sites.	12/31/12	⁵	
Notes:			
1 Green Machine presentations; stormwater issues discussed with the custodians and site administrators.			
2 Will adopt District policy amendments.			
3 Will gather information regarding the different ways students are already being educated about stormwater.			
4 Will add stormwater language to purchase orders and facility user (civic center) agreements.			
5 Will distribute public education materials (e.g. stormwater posters, calendars, or similar) to school sites.			

69

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
C. Public Involvement/ Participation	Progress through 2011		
	Encouraged student and staff involvement in watershed activities.	None	Ongoing ⁶
	Next Tasks		
	1. Student and Staff Involvement. Determine how students and staff are currently involved in watershed activities (e.g. Earth Day and beach or river cleanups).	12/31/13	7
	2. Public Access. Make sure that the District's SWMP can be easily found by the public on the District website.	12/31/12	8
Notes: 6 Existing involvement includes participation in annual Earth Day activities. 7 Will gather information regarding current student and staff involvement in watershed activities. 8 Will take steps to place SWMP on District website and provide links so that it is easy to find.			

70

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
D. Illicit Discharge Detection and Elimination (IDDE)	Progress through 2011		
	Identified and eliminated known illicit non-stormwater discharges. Have included illicit discharge elimination training at staff training meetings.	None	2010 ⁹
	Next Tasks		
	1. Prepare Storm Drain System Maps. Revise outfall maps to show storm drain inlet (catch basin) and permanent BMP (interceptor, bioswale, etc.) locations.	12/31/13	¹⁰
	2. Storm Drain Inlet Labeling. Label drainage inlets in high foot-traffic areas. Review existing labels and refresh, if needed.	12/31/13	¹¹
	3. Field Screening. Conduct dry weather field screening at each facility at least once per year to check for illicit discharges.	12/31/14	¹²
4. Staff Training. Document annual training regarding steps Maintenance & Operations staff should take to prevent illicit discharges.	12/31/13	¹³	
Notes: 9 Outdoor eating runoff has been mitigated by greater emphasis on sweeping, wiping down of tables and installing filter media in drainage inlets. 10 Will continue with preparation of outfall maps. Will include drainage inlets and permanent BMPs on new and existing maps. 11 Will continue labeling drainage inlets located in high traffic drainage inlets areas and refresh existing labels where needed. 12 Will conduct field screening for illicit discharges, possibly as part of FIT observations. 13 On at least an annual basis, will continue to inform staff regarding proper way to dispose of chemicals and non-stormwater runoff. Will document training using sign-in sheets.			

71

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
E. Construction Site Stormwater Runoff	Progress through 2011		
	Implemented construction site BMPs and required Construction General Permit (CGP) compliance at large construction sites (greater than 1 acre).	None	2010 ¹⁴
	Next Tasks		
	1. Construction Site Inspection and Enforcement. Monitor construction activities at sites disturbing less than 1 acre and enforce requirements to prevent stormwater pollution.	12/31/13	15
2. Staff Training. Document annual training for District staff regarding use of construction BMPs to mitigate stormwater pollution at small construction sites.	12/31/13	16	
<p>Notes:</p> <p>14 Projects on large sites are inspected by contract construction manager. Compliance with CGP is required by contracts for large projects and discussed at pre-bid meetings.</p> <p>15 Will periodically monitor activities at small construction sites for stormwater compliance.</p> <p>16 On at least an annual basis, will continue provide training to staff regarding measures that should be taken at small construction sites to prevent stormwater impacts. Will document training using sign-in sheets.</p>			

72

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
F. Pollution Prevention/ Good Housekeeping	Progress through 2011		
	Implemented procedures specified in SWMP to reduce pollutants in storm runoff. Implemented integrated Pest Management (IPM) program, minimized fertilizer use; Conducted annual training regarding BMPs that should be implemented as part of O&M activities (e.g. wattles, proper disposal of carpet extraction wastewater, etc.) to prevent stormwater pollution; has and continues to maintain a trash abatement program.	None	Ongoing ¹⁷
	Next Tasks		
	1. Maintenance of Storm Drain System. Inspect operational condition and labeling at catch basins. Remove debris from catch basins where needed to maintain effectiveness in trapping debris and sediment.	12/31/13	18
	2. Outdoor Material Storage. Implement steps to assure that new and used materials stored outside are not exposed to stormwater (e.g. raised on pallets, placed in covered area or under a tarp, etc.).	12/31/13	19
	3. Trash. Identify locations where litter accumulates. Implement steps to prevent trash from leaving the facility site.	12/31/13	20
	4. Special Activities. Identify locations where there is the potential for stormwater pollution (cafeterias, auto shops, ceramic facilities, agricultural facilities, etc.).	12/31/13	21
5. Permanent BMP Maintenance. Identify existing permanent BMPs.	12/31/14	22	
<p>Notes:</p> <p>17 Considering use of green products; implementing Storm Water Pollution Prevention Plan at bus maintenance facility.</p> <p>18 Will check condition of catch basins, outdoor material storage and permanent BMPs, possibly as part of FIT observations.</p> <p>19 Will implement steps to assure new and used materials stored outdoors are not exposed to stormwater.</p> <p>20 Continue program to collect litter on regular basis to prevent it from leaving school sites.</p> <p>21 Existing special activities include cafeterias (no can washers). Will identify all special activities that occur at District sites.</p> <p>22 Will identify locations of existing post-construction BMPs.</p>			

73

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
G. Post Construction Stormwater Management	Progress through 2011		
	Implemented post-construction BMPs.	None	Ongoing ²³
	Next Tasks		
	1. BMP Inspections. Inspect existing post-construction BMPs possibly as part of FIT observations. Provide maintenance as necessary to assure BMP effectiveness.	12/31/15	²⁴
	2. Post-Construction Design Standards. For future projects, consider post construction standards adopted by San Diego County and the cities therein for new improvements.	12/31/13	²⁵
Notes: 23 Existing post-construction BMPs include parking lot with pervious pavement (Pepper Street) and vegetated swales. 24 Will inspect post-construction BMPs on an annual basis, possibly as part of FIT observations. 25 Will consider City and County post-construction BMPs for both major and minor and improvements: <ul style="list-style-type: none"> ✓ City of Santee (www.ci.santee.ca.us/Index.aspx?page=128). ✓ County of San Diego (www.sdcounty.ca.gov/dpw/watersheds/susmp/susmp.html) for new construction or renovation. See Chapter 4 – Guidance for Selection of Permanent BMPs in the San Diego County <u>Standard Urban Storm Water Mitigation Plan for Land Development and Public Improvement Projects</u>. ✓ San Diego County Low Impact Development Handbook (www.sdcounty.ca.gov/dplu/docs/LID-Handbook.pdf). 			

74

TABLE 2

SANTEE SCHOOL DISTRICT
 SMALL MS4 STORM WATER PERMIT IMPLEMENTATION CHECKLIST
 2011-2012 PROGRESS SCHEDULE

CURRENT STATUS: February 17, 2012

Provision	Task	Proposed Milestone	Completed
H. Program Effectiveness Assessment and Improvement	New Tasks		
	Prepare Program Effectiveness and Improvement Plan. Evaluate the effectiveness of the District's existing stormwater management program. Identify what has worked and what hasn't. Determine steps the District can take to further mitigate impacts on stormwater quality.	12/31/14	26
Notes: 26 Will begin to evaluate the effectiveness of the District's stormwater management program on an annual basis and make modifications where needed to improve effectiveness.			

BACKGROUND:

Public project contracts that exceed \$15,000 in cost have traditionally been awarded by the District through the formal bidding process as outlined in Public Contract Code Section 20111. However, another option exists for award of public projects by public agencies for expenditures up to \$175,000.

The Uniform Public Construction Cost Accounting Act ("Act"), enacted in 1983 and codified in Public Contract Code Sections 22031, 22032, and 22034, allows public agencies to perform public project work of up to \$45,000 with their own workforces and establishes alternative bidding procedures for public works projects up to \$175,000. In exchange for this increased flexibility, public agencies must agree to adhere to construction cost accounting procedures set forth in the Cost Accounting Policies and Procedures Manual established by the California Uniform Construction Cost Accounting Commission ("Commission") under the auspices of the State Controller. This commission has determined that the California Schools Accounting Manual meets the requirements of the Act for school districts. Since the District currently maintains its records in accordance with the California Schools Accounting Manual, this requirement is met.

Adhering to the requirements of this Act allows the use of alternative bidding procedures with the following thresholds:

- (a) Public projects of forty-five thousand dollars (\$45,000) or less may be performed by the employees of a public agency by force account (i.e. district staff), by negotiated contract, or by purchase order.
- (b) Public projects of one hundred seventy-five thousand dollars (\$175,000) or less may be let to contract by informal procedures as set forth in the Act.
- (c) Public projects of more than one hundred seventy-five thousand dollars (\$175,000) shall, except as otherwise provided in the Act, be let to contract by formal bidding procedure.

Generally, the Act requires the public agency ("Agency") to follow a process for informal bidding which includes the following steps:

1. The Agency shall maintain a list of qualified contractors, identified according to categories of work.

- a. During November of each year, the Agency shall mail a written notice to all construction trade journals designated for that Agency, inviting all licensed contractors to submit the name of their firm to the Agency for inclusion on the Agency's list of qualified bidders for the following calendar year.
 - b. The notice shall require that the contractor provide the name and address to which a Notice to Contractor's or Proposal should be mailed, a phone number at which the contractor may be reached, the type of work in which the contractor is currently licensed and interested, together with the class of contractor's license(s) held and contractor license number(s).
 - c. The Agency may create a new contractor's list starting January 1st of each year. The Agency may include contractor names it so desires on the list, but the list must include, at a minimum, all contractors who have properly provided the Agency with the information required under 1a above, either during the calendar year in which the list is valid or during November or December of the previous year.
 - i. The Commission recommends that the Agency automatically include the names of all contractors who submitted one or more valid bids to the Agency during the preceding calendar year.
 - d. A contractor may have his or her firm added to an Agency's contractors list at any time by providing the required information.
2. All contractors on the list for the category of work being bid shall be mailed a notice inviting informal bids unless the product or service is proprietary.
 3. All mailings of notices shall be completed not less than 10 calendar days before bids are due.
 4. The notice shall describe the project in general terms and how to obtain more detailed information about the project, and state the time and place for submission of bids.
 5. The governing body of the Agency may delegate authority to award informal contracts to the public works director, general manager, purchasing agent, or other appropriate person.
 6. If all bids received are in excess of one hundred seventy-five thousand dollars (\$175,000), the governing body of the Agency may, by adoption of a resolution by a four-fifths vote, award the contract, at one hundred eighty-seven thousand five hundred dollars (\$187,500) or less, to the lowest responsible bidder, if it determines the cost estimate of the Agency was reasonable.

Election to participate in this program does not prevent the use of a formal bid process for projects up to \$175,000. If implemented, the District would evaluate each project to determine if it is cost effective and in the best interest of the District to follow the traditional bid process or the alternative process. If the program is acceptable by the Board, a resolution to participate would be brought to a future meeting for adoption, then Board policy changes would be brought forward for action.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This item supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

No additional costs. Where feasible, a cost savings of staff time will occur when the formal bid process does not have to be utilized for awarding of public projects.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.2.
---------	--	---------	--	-------	--	--------------------

Discussion and/or Action Item E.1.3. Update on Castlerock Project Mitigation Discussions with Pardee Homes

Prepared by Karl Christensen
August 21, 2012

BACKGROUND:

On May 1, 2012, Administration provided the Board an update on the Castlerock Project. This project is expected to generate approximately 200 students from 430 single family attached and detached homes. Construction on the first homes is expected in 2014.

The District provided a response to the Environmental Impact Report done for this project and began discussions with Pardee Homes regarding a possible mitigation agreement to provide sufficient funding to house the new students.

Administration will provide the Board an update of initial discussions with Pardee Homes which took place August 15, 2012.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This recommendation supports the following District goals:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

Fiscal Accountability

- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

FISCAL IMPACT:

At the current \$1.98 per square foot Level 1 Fee amount, this project would generate approximately \$1.7 million in Developer Fees. It is possible that more revenue could be generated for school facility needs with a negotiated mitigation agreement.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.1.3.
---------	--	---------	--	-------	--	--------------------

BACKGROUND:

The Pioneer National Little League currently plays on fields at the Santee School Site. When the Santee School Site is ready for commercial development, they will move to the Chet F. Harritt Ball Fields which were constructed there in 2010 and 2011. In order to ensure that equal or better facilities are provided for them as agreed upon, a snack bar/restroom facility will need to be provided as well as some other supplementary items. Currently, \$200,000 has been reserved in Capital Improvement Program funds for the snack bar project.

Administration met with the sports council and league staff, Ken Fox and Ron Burner, and walked both the current fields and facilities at the Santee School site and the fields at Chet F. Harritt School. Possible options for a snack bar/restroom facility are:

- A. A new freestanding snack bar/restroom building as planned in the center of the three (3) fields. The league and school district could request a donation of block from RCP Block & Brick to save on construction costs. Two (2) of the four (4) Project SAFE portables will eventually be removed.
- B. Conversion of the two Project SAFE portables closest to Mesa Road (PS3: closest to Big Rock Park and PS4: closest to the fields) to storage, snack bar, meeting room and restrooms. These buildings are currently 15 years old. Generally, portables have a 20 to 25 year useful life after which, refurbishment is recommended. Some school districts obtain up to 40 years of useful life.
- C. Conversion of PS4 into a snack bar and building a new freestanding restroom adjacent to PS4.

Table of Pros & Cons:

OPTION	PROS	CONS
A	1. Longer Lasting 2. Leaves access to Big Rock Park most open 3. Facility/maintenance costs lower	1. Most expensive 2. Breaks up grass field for school P.E. program 3. May create supervision challenges 4. District would incur cost for demolition/disposal of portables
B	1. Least expensive 2. Allows budget of additional facility items needed 3. Does not break-up school P.E. program fields 4. Saves district the cost of demolition/disposal of portables	1. Equal facility but shorter useful life 2. Facility/maintenance costs higher
C	Hybrid Option combining some Pros and Cons for A & B	Hybrid Option combining some Pros and Cons for A & B

In addition to the snack bar/restroom, other supplementary items are needed for equal or better replacement:

Shaded bleachers – 6	\$30,000
Score boards – 3	\$25,000
Outfield removable fencing systems – 3	\$15,000 to \$45,000
Cargo container	\$5,000
Batting cage	\$15,000
Possible foul ball netting – 3 (not recommended)	\$45,000

Option A = \$225k, \$375k total
 Option B = \$100k, \$220k total
 Option C = \$155k, \$290k total

Other Items = \$90k to \$120k without netting
 Portable disposal/demolishment = \$30k

Due to the need to increase the budget for any of these options and wide range of products, Administration recommends having discussions with the League regarding choices and possible sharing of costs for supplementary items.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education. The information provided is for Board discussion and is at the discretion of the Board of Education to proceed with the architect’s agreement and consultant services and purchases to complete the project, or to provide direction to administration to return to the Board with additional information and research.

This recommendation supports the following District goal:

Learning Environment

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

The current CIP budget is \$200,000 for this project.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
---------	--	---------	--	-------	--	--------------------

Discussion and/or Action Item E.3.1. Approval of Master Contracts for Nonpublic, Nonsectarian Agency Services for Educationally Related Mental Health Services (ERMHS)

Prepared by Dr. Stephanie Pierce
August 21, 2012

BACKGROUND:

At the May 1, 2012, Santee School District Board of Education Meeting, Hope Michel, Director of Special Education, provided the Board with the current status of Educationally Related Mental Health Services (ERMHS) for qualifying special education students. At that time, the intention was to present any necessary contracts or agreements for ERMHS for the 2012-2013 school year at the June 6th Board Meeting. This was delayed in order to further evaluate student needs through June 26th (last day of school) and to better analyze the ERMHS needs of the District over the summer.

We anticipate beginning the school year on August 27, 2012, with the following ERMHS needs:

- Outpatient Services 0 students
- Day Treatment Services 5 students
- Residential Treatment Center (RTC) 1 student

In an effort to reduce costs associated with day treatment placements, the District would like to contract with Vista Hill for a .20 FTE (based on 220 work days) licensed mental health therapist. This therapist would primarily support the two programs for students with emotional and/or behavioral concerns located at Hill Creek School. Additionally, when a student becomes eligible for outpatient services during the 2012-2013 school year, we would have a licensed therapist in place and outpatient services could begin immediately. The District also needs to provide appropriate mental health assessments for identified students. We anticipate the need for up to ten mental health assessments for the 2012-2013 school year.

Board approval is requested for two Master Contracts for Nonpublic, Nonsectarian Agency Services with Vista Hill for Educationally Related Mental Health Services (ERMHS) for the 2012-2013 school year. It is necessary to utilize separate Master Contracts for assessments and therapy. One Master Contract will include up to ten mental health assessments with Vista Hill d/b/a Guidance Progress Services (GPS). The other Master Contract will provide program support by a licensed mental health therapist for 37 school days with Vista Hill d/b/a Learning Assistance Center.

Agency	Service	Cost
Vista Hill d/b/a Guidance Progress Services	Up to 10 Mental Health Assessments	\$13,500.00
Vista Hill d/b/a Learning Assistance Center	37 days of Licensed Mental Health Therapist	\$15,667.00
Total		\$29,167.00

RECOMMENDATION:

Administration recommends that the Board of Education approve the Master Contracts for Nonpublic, Nonsectarian Agency Services with Vista Hill for ERMHS for the term of September 1, 2012 through June 30, 2013. A copy of the contracts will be provided to the Board in a separate document. A copy is available for public review at the District Office and will be available at the meeting.

These recommendations support the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The annual cost for the regular school year for ERMHS is \$29,167.00. Mental health assessments are \$1,350.00 each for a total of \$13,500.00 for ten assessments. The .20 FTE licensed mental health therapist is \$15,667.00 for 37 school days (prorated number of school days since the therapist will not begin until September 1, 2012), 8 hours each day. Prop 98 and Federal IDEA mental health funding sources may help to offset the cost of providing these ERMHS services.

STUDENT ACHIEVEMENT:

Some students require mental health support to increase student learning success.

BOARD POLICIES AND BYLAWS Item F.

Citizens wishing to address the Board about a Board Policies and Bylaws item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Board Policies and Bylaw.

Agenda Item F.

Prepared by Dr. Patrick Shaw
August 21, 2012

BACKGROUND:

Board Policy 1230 governs the formation and operation of school connected organizations including Parent Teacher Associations (PTAs) and Parent Teacher Organizations (PTOs). To ensure that these organizations operate with proper internal controls over the handling of money, several changes are recommended to the policy including the following:

- Provision for annual reauthorization of the organization by the District
- Provision for the organization to provide the District with financial documents, when requested

The Administrative Regulation will also be changed, upon Board approval of the revised policy, to require the entity to be organized as a 501(c)(3) corporation and to adhere to Internal Control Guidelines which will be incorporated as an Exhibit to the Administrative Regulation.

RECOMMENDATION:

Revised Board Policy 1230 is submitted for a second reading and approval.

This recommendation supports the following District goal:

- *Fiscal Accountability: Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.*

FISCAL IMPACT:

There is no fiscal impact as a result of this revision.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item F.1.1.
---------	--	---------	--	-------	--	--------------------

SCHOOL-CONNECTED ORGANIZATIONS

The Governing Board recognizes that parents/guardians and community members may wish to organize parent organizations, such as PTSA or PTO and/or booster clubs, for the purpose of supporting district and extracurricular programs, such as athletic teams, debate teams, or musical groups. The Board appreciates the contributions made by such organizations and encourages their interest and participation in supporting district activities and helping to achieve the district's vision for student learning.

The Board recognizes that school-connected organizations are separate legal entities, independent of the district. However, in order to help the Board fulfill its legal and fiduciary responsibility to manage district operations, any school-connected organization that desires to raise money to benefit any district student shall submit a request for authorization to the Board, in accordance with Board policy and administrative regulation and shall be subject to re-authorization annually. In addition, the Superintendent or designee shall establish appropriate internal controls for the relationship between school-connected organizations and the district. School-connected organizations shall be required to provide financial documentation when requested by District Administration or the Board.

The Board encourages school-connected organizations to consider the impact of fund-raising activities on the overall school and district program. School-connected organizations may consult with the principal to determine school needs and priorities. Activities by school-connected organizations shall not conflict with law, Board policies, administrative regulations, or any rules of the sponsoring school.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex
 35160 Authority of governing boards
 38130-38138 Civic Center Act, use of school property for public purposes
 48931 Authorization for sale of food by student organization
 48932 Authorization for fund-raising activities by student organization
 49431 Sale of food to elementary students during the school day
 49431.2 Sale of food to middle, junior, or high school students
 49431.5 Sale of beverages at elementary, middle, or junior high schools
 51520 Prohibited solicitation on school premises
 51521 Fund-raising project

BUSINESS AND PROFESSIONS CODE

17510-17510.95 Solicitations for charitable purposes
 25608 Alcohol on school property; use in connection with instruction

GOVERNMENT CODE

12580-12599.7 Fundraisers for Charitable Purposes Act

PENAL CODE

319-329 Lottery, raffle

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs
 15500 Food sales in elementary schools
 15501 Food sales in high schools and junior high schools

CODE OF REGULATIONS, TITLE 11

300-312.1 Fundraising for charitable purposes

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

COURT DECISIONS

Serrano v. Priest, (1976) 18 Cal. 3d 728

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item G.

Agenda Item G.

CLOSED SESSION Item H.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)

RECONVENE TO PUBLIC SESSION Item I.

ADJOURNMENT Item J.